

OVERVIEW AND SCRUTINY MANAGEMENT BOARD

- Date and Time :-** Wednesday, 4 November 2020 at 11.00 a.m.
- Venue:-** Microsoft Teams Meeting
- Membership:-** Councillors Cusworth, R. Elliott, Jarvis, Jepson, Keenan, Mallinder, Napper, Steele (Chair), Taylor, Tweed, Walsh and Wyatt.

This meeting will be webcast live and will be available to view [via the Council's website](#). The items which will be discussed are described on the agenda below and there are reports attached which give more details.

Rotherham Council advocates openness and transparency as part of its democratic processes. Anyone wishing to record (film or audio) the public parts of the meeting should inform the Chair or Governance Advisor of their intentions prior to the meeting.

AGENDA

1. Apologies for Absence

To receive the apologies of any Member who is unable to attend the meeting.

2. Minutes of the previous meeting held on 14 October 2020 (Pages 1 - 7)

To consider the minutes of the previous meeting of the Overview and Scrutiny Management Board and approve them as a true and correct record of the proceedings.

3. Declarations of Interest

To receive declarations of interest from Members in respect of items listed on the agenda.

4. Questions from Members of the Public and the Press

To receive questions relating to items of business on the agenda from members of the public or press who are present at the meeting.

5. Exclusion of the Press and Public

To consider whether the press and public should be excluded from the meeting during consideration of any part of the agenda.

For Discussion/Decision:-

- 6. Safer Rotherham Partnership Annual Report (Pages 8 - 39)**
- 7. Adult Care - Budget Update (Pages 40 - 44)**
- 8. Customer and Digital Programme - Progress Report (Pages 45 - 52)**

For Information/Monitoring: -

9. Work Programme (Pages 53 - 72)

To consider the Board's Work Programme.

10. Work in Progress - Select Commissions

To receive updates from the Chairs of the Select Commission on work undertaken and planned for the future.

11. Forward Plan of Key Decisions (Pages 73 - 80)

To review and identify items for pre-decision scrutiny from the Forward Plan of Key Decisions.

12. Call-in Issues

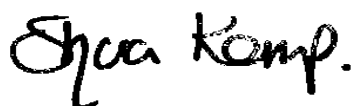
To consider any issues referred for call-in from recent Cabinet meetings.

13. Urgent Business

To determine any item which the Chair is of the opinion should be considered as a matter of urgency.

14. Date and time of next meeting

The next meeting of the Overview and Scrutiny Management Board will be held on Wednesday 18 November 2020 at 11am at as a Microsoft Teams meeting.



SHARON KEMP,
Chief Executive.

OVERVIEW AND SCRUTINY MANAGEMENT BOARD
Wednesday, 14th October, 2020

Present:- Councillor Steele (in the Chair); Councillors R. Elliott, Jarvis, Jepson, Keenan, Mallinder, Napper, Taylor, Walsh and Wyatt.

Apologies for absence:- Apologies were received from Councillor Cusworth.

The webcast of the Council Meeting can be viewed at:-

<https://rotherham.public-i.tv/core/portal/home>

221. MINUTES OF THE PREVIOUS MEETING HELD ON 16 SEPTEMBER 2020

Resolved: -

That the minutes of the meeting of the Overview and Scrutiny Management Board held on 16 September 2020 be approved as a true and correct record of the proceedings.

222. DECLARATIONS OF INTEREST

There were no declarations of interest.

223. QUESTIONS FROM MEMBERS OF THE PUBLIC AND THE PRESS

There were no questions from members of the public or press.

224. EXCLUSION OF THE PRESS AND PUBLIC

Resolved: -

That under Section 100(A)(4) of the Local Government Act 1972 the public be excluded from the meeting for agenda item 7, Towns Fund – Town Investment Plan on the grounds that it involved the likely disclosure of exempt information as defined in Paragraph 3 (financial and business affairs) of Part 1 of Schedule 12A of the Act.

225. LIBRARIES STRATEGY

Consideration was given to a report that was submitted for pre-decision scrutiny ahead of the Cabinet meeting scheduled for 19 October 2020 in respect of the proposed Libraries Strategy 2021 - 26.

The Cabinet Member for Cleaner, Greener Communities, Assistant Director - Culture, Sport and Tourism and the Head of Operations and Business Transformation attended the meeting to present the report.

This report set out the vision and framework contained in the proposed

Library Strategy 2021 – 2026 and detailed how the Strategy, along with the new service offer would enable the Council to fulfil its statutory duty under the Public Library Act and to meet the needs of the community through the delivery of the Libraries and Neighbourhood Hubs Service. The proposed Strategy and service offer had been finalised following feedback from a final phase of consultation, and along with an Equalities Impact Analysis, would underpin all future service delivery changes for Rotherham libraries.

The full Library Strategy 2021-2026 was attached as an appendix to the officer's report.

The Cabinet Member for Cleaner, Greener Communities in introducing the report noted the extensive consultation process that had taken place during the development of the proposed Libraries strategy and the high number of responses received. A comprehensive report and analysis of the consultation responses was included as an appendix to the officer's report. The Cabinet Member noted how much libraries in Rotherham were loved by library users, with the library service receiving a 99.1% customer satisfaction rating from its users.

The Cabinet Member noted how the proposed Libraries Strategy would link in with other strategies including the Rotherham Cultural Strategy and Rotherham's Thriving Neighbourhood Strategy. The Cabinet Member also outlined the strategic outcomes that the strategy would deliver that included:

- Increasing reading and literacy
- Stronger and more resilient communities
- Cultural and creative enrichment
- Improving digital access and literacy
- Helping everyone achieve their full potential
- Healthier and happier lives for residents
- Greater prosperity.

The Cabinet Member noted the proposals for capital investment for Rotherham's libraries and the further development of community partnership activity including a pilot of a community-managed library at Brinsworth and an increased number of volunteer opportunities across the library service.

The Assistant Director - Culture, Sport and Tourism noted the extensive Equalities Impact Assessment that had been completed for the proposed Libraries Strategy and noted the library services' commitment to addressing issues of underrepresentation. The Equalities Impact Assessment was attached as an appendix to the officer's report.

Members welcomed the proposed strategy and noted the important role that libraries played across the Borough as community hubs. Members also noted with approval the large numbers of Rotherham residents that

were active library users.

Members noted the issues that had been highlighted in the report regarding the underrepresentation of BAME groups in accessing and using library services, and asked why this may, as well as for information on what actions were being planned to address the issue. The Cabinet Member advised that BAME groups may, for various reasons feel that the library service was not for them, but did note that the location of libraries was crucial, and that more BAME people had used the old Central Library than the current one at Riverside House, and as such the plan to relocate the Central Library would help address this problem. The Head of Operations and Business Transformation advised that the library was engaged with groups that represented BAME residents and that work would be carried out to establish specific actions to increase BAME use of the library service.

The Assistant Director - Culture, Sport and Tourism noted the action plan that was contained within the Equalities Impact Assessment that would address the challenges of engaging BAME communities with the library service, as well as the partnership work that was being carried out with organisations including Voluntary Action Rotherham and Rotherham Ethnic Minority Alliance. The Assistant Director assured members that the barriers that BAME communities experienced would be addressed so as to ensure that libraries were accessible, welcoming and offered activities that were appealing to all Rotherham residents.

The Cabinet Member expressed her thanks to the Head of Operations and Business Transformation for the huge amount of work that she had put into the consultation process for the strategy and also thanked the Assistant Director - Culture, Sport and Tourism, and all the team members that had been involved in the development of the proposed strategy and accompanying Equalities Impact Assessment.

The Assistant Director provided information on the activities that were taking place across the library service during October 2020 in connection with Black History Month and noted that staff across the library service would also be receiving training on equality issues and unconscious bias and discrimination.

Members noted their support for libraries acting as community hubs that brought other services into library buildings but noted the challenges that this created for library accommodation, especially at Dinnington and asked whether there were any plans to extend Dinnington Library. The Head of Operations advised that there were no plans to extend Dinnington Library but noted that there were plans for improvements to be made to the facilities at that library.

Members noted the issue that had been identified regarding young people aged 11+ being less engaged with the library service and asked what plans there were to address the issue. The Assistant Director advised that

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it was essential for the future of the library service that young people were engaged with and advised that partnership work with schools and the Children and Young People's Directorate would be used to engage young people with the library service. The Assistant Director also noted that while the library service offered many activities for children aged five to 11, the service was looking to expand activities that catered for children under five, as this age group were not currently as well catered for as older children.

Members noted the increasing role of volunteers with the library service and sought further information on the role of volunteers. The Head of Operations advised that volunteers were used to supplement the work delivered by paid staff and that volunteer opportunities were an important way of upskilling young people, noting that volunteering had enabled some volunteers to progress into paid positions within the service.

The Chair thanked the Cabinet Member for Cleaner, Greener Communities, Assistant Director - Culture, Sport and Tourism and the Head of Operations and Business Transformation for attending the meeting and for answering members' questions.

Resolved: -

That Cabinet be advised that the recommendations be supported.

226. TOWNS FUND - TOWN INVESTMENT PLAN

Consideration was given to a report that was submitted for pre-decision scrutiny ahead of the Cabinet meeting scheduled for 19 October 2020 in respect of the Towns Fund – Town Investment Plan.

The Assistant Director for Planning - Regeneration and Transport attended the meeting to present the report.

The Assistant Director for Planning, Regeneration and Transport advised that the Town Deal was a £3.6bn programme seeking to “unleash the economic potential” of 100 places across the country, with Rotherham having been given the opportunity to bid for up to £25million through the programme. It was noted further that the government had advised that bids of up to £50m would be considered in exceptional circumstances for the most ambitious and credible projects. The report stated that the fund would focus investment on three main areas of activity, urban regeneration, skills and enterprise and infrastructure, and that the ‘bid’ for funding would be a Town Investment Plan.

The Assistant Director advised that a requirement for participation in the Town Deal programme had been for the Council to set up an overarching Town Deal Board, and that as such, a board had been established in January 2020. The Assistant Director noted that the Town Deal Board served both as an advisory body and also enabled the vision and strategy

for the town to be defined in order for the Town Investment Plan to be produced.

The Assistant Director advised that the Town Deal would be an agreement in principle between government, the Council and the Town Deal Board that would set out a vision and strategy for the town, detailing the underlying interventions needed to achieve the vision being set out in the Town Investment Plan. It was noted that the Town Investment Plan would be a long-term strategic plan for the town and that it would also set out a vision for Rotherham with a clear strategy and direction for the economic turnaround of the town over a decade.

The Assistant Director advised that the Town Deal study area included Eastwood, Templeborough and the town centre. The report provided information on the type of schemes that were being considered for each area that included:

Eastwood

- Upgraded link to Parkgate
- Improved connectivity at St Anne's roundabout
- Environmental improvements at Fitzwilliam Rd
- a New housing development at York Rd Netherfield Court and other areas Refurbishment of selected properties and landscape improvements

Templeborough

- Urban Agriculture
- Business park and innovation centre
- Bridge link to Blackburn Meadows
- Connectivity improvements to Sheffield Rd, Ickles Roundabout and Bessemer Way Route cleaning and maintenance
- Improved wayfinding and signage

Central and Town centre

- Linked water side development sites for residential and supporting uses to create a Riverside community
- Outdoor green spaces, squares and water to support, leisure, evening and food and drink diversification
- Improvements for retail
- Gateway improvements.

A full list of proposed schemes was attached as an appendix to the officer's report. The Assistant Director advised that the final list of proposed schemes contained in the Town Investment Plan would be determined following further consultation, planning and development work.

Members welcomed the proposals contained in the Town Investment Plan. Members noted with approval the number of proposed crossings

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over the River Don that would be created for pedestrian and cycle use as the proposed crossings would increase accessibility to the town centre and link into the other town centre development schemes that the council was pursuing.

Members noted that there was a lack of detail in the report regarding the projects. The Assistant Director advised that Plan was currently a work in progress and that the plans would be developed further by the Town Deal Board, who would also consider which projects were included in the final bid.

Members asked that as some considered that pedestrianised areas could have a negative impact on businesses in town centres, whether there were any plans to open up more roads for vehicle access. The Assistant Director advised that the Town Centre Plan did not include any such proposals but noted that pedestrianised areas and vehicle access issues were being looked at and would be addressed in other potential schemes.

Members asked for assurance that full consultation on the proposals was taking place. The Assistant Director advised that due to restrictions related to the pandemic traditional methods of consultation had difficult to facilitate, but assured members that consultation activity was taking place and that the Town Deal Board was playing an active role in engaging with the groups that it's members represented on the proposals detailed in the Town Centre Plan. The Chair asked whether consultation on the proposals had taken place with ward members for the areas included in the proposals. The Assistant Director advised that some consultation had taken place and that further consultation would take place as the plans were developed further.

Members asked if there was a back up plan to move some of the proposals forward if the bid was not successful. The Assistant Director advised that contingency plans were in place that would enable alternate or amended improvements to be implemented for the designated areas.

The Chair thanked the Assistant Director for Planning, Regeneration and Transport for attending the meeting and for answering members' questions.

Resolved: -

That Cabinet be advised that the recommendations be supported.

227. FORWARD PLAN OF KEY DECISIONS - 1ST OCTOBER TO 31ST DECEMBER, 2020

The Board considered the Forward Plan of Key Decisions 1 October – 31 December 2020.

Resolved: -

That the Forward Plan be noted.

228. CALL-IN ISSUES

There were no call-in issues.

229. URGENT BUSINESS

There was no urgent business.

230. DATE AND TIME OF NEXT MEETING

Resolved: -

That the next meeting of the Overview and Scrutiny Management Board will be held at 11am on Wednesday 4 November 2020 as Microsoft Teams meeting.

Committee Name and Date of Committee Meeting

Overview and Scrutiny Management Board – 04 November 2020

Report Title

Safer Rotherham Partnership Annual Report

Is this a Key Decision and has it been included on the Forward Plan?

No

Strategic Director Approving Submission of the Report

Paul Woodcock, Acting Strategic Director of Regeneration and Environment

Report Author(s)Sam Barstow, Head of Community Safety and Regulatory Services
Sam.barstow@rotherham.gov.uk**Ward(s) Affected**

Borough-Wide

Report Summary

In accordance with the requirements laid down within the Crime and Disorder (Overview and Scrutiny) Regulations 2009¹, the Borough's Community Safety Partnership, the Safer Rotherham Partnership, presents its annual report for scrutiny.

Recommendations

1. Overview and Scrutiny Management Board note the content of the Annual Report.

List of Appendices Included

Appendix 1 Safer Rotherham Partnership Report

Background Papers

None

Consideration by any other Council Committee, Scrutiny or Advisory Panel

None

Council Approval Required

No

¹ <http://www.legislation.gov.uk/ukSI/2009/942/made>

Exempt from the Press and Public

No

Safer Rotherham Partnership Annual Report

1. Background

- 1.1 As a result of the legal provisions within the Crime and Disorder (Overview and Scrutiny) Regulations 2009, the Council is required to scrutinise at least annually the discharge of the functions of statutory agencies in accordance with the Crime and Disorder Reduction Act 1998. This Act creates the requirements for statutory bodies to form a Community Safety Partnership within the local area. In Rotherham, this partnership is called the Safer Rotherham Partnership (SRP).
- 1.2 This introductory report, and the attached annual report of the SRP, seeks to provide an opportunity for the Council to scrutinise the activity during the period between March 2018 and April 2019.

2. Key Issues

- 2.1 As can be noted, the report this year focusses on achievements over the previous three years, in line with the Safer Rotherham Partnership strategy which also covered a period of three years. The review will go on to become a key document to inform future priorities in the full partnership refresh of priorities planned for 2021 – 2022.

3. Options considered and recommended proposal

- 3.1 As this report is drafted to meet legal requirements, no alternative options have been considered.

4. Consultation on proposal

- 4.1 The Annual Report has been signed off by the Safer Rotherham Partnership Board, following consultation with all partners.

5. Timetable and Accountability for Implementing this Decision

- 5.1 Not applicable.

6. Financial and Procurement Advice and Implications (to be written by the relevant Head of Finance and the Head of Procurement on behalf of s151 Officer)

- 6.1 There are no direct procurement implications arising from this report.

7. Legal Advice and Implications (to be written by Legal Officer on behalf of Assistant Director Legal Services)

- 7.1 No direct legal implications.

8. Equalities and Human Rights Advice and Implications

- 8.1 Improving equalities is integral to the work of the Safer Rotherham Partnership. Representatives from organisations and groups who work to represent groups with protected characteristics were involved in consultation to set the Safer Rotherham Partnership's three-year priorities in 2018. Elected Members were also consulted to take account of the concerns of residents within their wards. Actions within each SRP priority take account of the duty to eliminate unlawful discrimination and advance equality of opportunity. Fostering good relations between diverse communities and groups is a key part of the Building Confident Cohesive Communities priority.
- 8.2 Examples of how equalities are integrated includes actions to tackle hate across the five hate crime strands required by the Home Office (disability, gender identity, race, religion, sexuality). The Rotherham Independent Hate Crime Scrutiny panel provides a voice for protected characteristic groups. Other examples are a domestic abuse commissioned project (Call It Out) to address the barriers preventing LGBT+ people from accessing mainstream domestic abuse support services.

9. Implications for Partners

- 9.1 This report does not contain any recommendations or decisions.

10. Risks and Mitigation

- 10.1 The production of this report for scrutiny ensures that minimum legal requirements are met.

11. Accountable Officer(s)

Sam Barstow, Head of Community Safety and Regulatory Services

Approvals obtained on behalf of: -

Report Author: Sam Barstow, Head of Community Safety and Regulatory Services

Sam.barstow@rotherham.gov.uk

This report is published on the Council's [website](#).



The Safer Rotherham
PARTNERSHIP

Review of SRP Plan 2018-2021





Summary of key activities and outputs



Protecting
vulnerable
children

- **Child criminal exploitation** - A successful South Yorkshire funding bid to central government secured **£1.7m** to address child criminal exploitation. In 2019-20 there were **82** referrals of child criminal exploitation and **324** intelligence reports.
- **Child sexual exploitation** - CSE referrals and intelligence reports continue to be an area for close monitoring and improvement action to make sure activity is sustained and increased. In 2019-20, an average of **12** referrals per month were made in 2019-20 with a total of **225** intelligence reports.
- **Repeat missing children** - Rotherham continues to perform well in comparison to other South Yorkshire areas with an average of **7** children per month (from April 2018 to June 2020) with three or more episodes.
- **Preventing offending** - The rate of first-time entrants for Rotherham continues to fall significantly – from October 2018 to September 2019 there was a **30.3%** reduction.
- **Online offending** - In 2019-2020 there were **314** online incidents against young people and **163** offences by young people.



Protecting
vulnerable
adults

- **Preventing offending** - In 2019-20 the Safer Rotherham Partnership developed its focus towards reducing offending of high frequency offenders. **3** people have been de-registered from the high frequency offending cohort due to the positive progress made.
- **Mental health** – The mental health clinical specialist within the co-located Safer Neighbourhood Team has made **583** mental health support interventions from April 2019 to June 2020.
- **Substance misuse** - In 2019-20, **135** Drug Rehabilitation Requirement Orders were made, reflecting the drive to ensure tools to tackle substance misuse are used appropriately.
- **Preventing vulnerable adults becoming victims of crime** - The Community-Multi-Agency Risk Assessment Conference is working successfully to reduce offending against vulnerable adults. Over the last 2-years (2018-19 and 2019-20), **108** vulnerable/repeat victims of crime were supported.
- **Preventing modern slavery, 'mate crime' and 'cuckooing'** - Awareness raising to increase referrals and safeguard victims resulted in **45** modern slavery referrals to the National Referral Mechanism in 2019-2020.



Summary of key activities and outputs



Building confident and cohesive communities

- **Anti-social behaviour (ASB)/tackling community safety priority locations** – Sustained progress has been made including the creation of a more effective ASB service, with Police and Council officers co-located within three locality teams. **881** fewer ASB incidents were reported in 2019-20 than in 2018-19. Positive progress was interrupted by the Covid crisis between April to June 2020, which saw an **81%** increase in reported incidents compared to the previous three months.
- **Protecting vulnerable people from extremism and terrorism** – raising awareness of staff is a continuing challenge. **209** counter extremism and Prevent engagement/training interventions were delivered between April 2018 and June 2020, this is in addition to training public bodies provide, as required by the Prevent Duty.
- **Preventing hate crime** - On average, around **12** hate incidents are reported each week in Rotherham. Approximately **20%** of these result in positive action taken, such as a charge/summons, community resolution or caution (based on data from April 2019 to June 2020) - this is an improving picture.
- **Effective response to community tensions** - A joint Police and Council tension monitoring process and community engagement toolkit has resulted in better information sharing and faster responses.



Domestic abuse and sexual offences

- **Domestic violence and abuse** – Work has been undertaken to strengthen Multi-Agency Risk Assessment Conference co-ordination, provide a seamless service and increase engagement in domestic abuse support services. In 2019-2020, **2913** referrals were made to support services. **248** people have successfully completed the Inspire to Change Perpetrator programme (to end of June 2020).
- **Honour based abuse** – Honour based abuse has remained a particular area of focus for the Partnership from 2019-20. **1** Police order relating to Honour Based Abuse was recorded in 2019-20.
- **Stranger stalking and harassment** – A stalking pathway has been developed for use by professionals and work is taking place to further develop our understanding of this crime and the behaviours of the perpetrators.
- **Rape and serious sexual offences** - A sexual abuse strategy and action plan has been agreed which includes work to develop relevant reporting mechanisms and reduce the number of repeat victims. **649** rape and serious sexual offences were recorded in 2019-20.



Summary of key activities and outputs



Serious and
organised crime

- **Identification and mapping; coordinated planning and disruption; shared prioritisation** – Enforcement and disruption activity has resulted in a gradual dismantling of some established crime groups, although improved mapping processes have resulted in the identification of new groups. To support identification and intelligence flow from partners other than the Police, awareness raising sessions have taken place through various channels, including social media. The number of individual disruption tactics utilised increased throughout 2018-2019 to a total of **112** actions.
- **Violent crime** - There were **2696** violent crime offences and **352** knife offences recorded in 2019-2020. Work is taking place to tackle these offences through the South Yorkshire Violence Reduction Unit, which takes a public health approach to preventing and reducing violence, delivering a range of innovative initiatives with partners.
- **Drug supply** – Significant progress has been made in tackling illegal drug use and activity through using wider partnership tools and powers, in addition to Police powers. Drug treatment services are also involved in the overall approach. There were **692** recorded drug offences from April 2019 to June 2020 and **1253** drug seizures to the value of **£2.9 million**.



Protecting Vulnerable Children



What we said we would do:

- Increase staff awareness
- Effective information sharing
- Targeted preventative measures
- Disruption opportunities in intelligence led 'hot spot' locations

Objective area	Performance indicators	What we have done
Preventing vulnerable children from becoming victims of crime	<ul style="list-style-type: none"> • Number of positive exits from Early Help (2018/19) 	<p>Reducing the number of vulnerable children becoming victims of crime was a key focus at the start of work on the Safer Rotherham Partnership Plan 2018-2021. In 2018 partners across South Yorkshire developed a successful bid to central government to deliver a £1.7m project to address child criminal exploitation. One further project delivered targeted work around organised crime within a school, in an area where the partnership identified a particular issue. Direct consultation was also undertaken with young people to identify the best ways to communicate, leading to development of social media messages.</p> <p>Early Help and Family Support is a key service in protecting vulnerable children. Improvements to this service achieved an average of 98% positive exits from Early Help over 2018-19.</p>
Prevent child sexual exploitation	<ul style="list-style-type: none"> • Number of CSE linked investigations and/or referrals (2018/19) • Number of CSE linked referrals 	<p>The Safer Rotherham Partnership recognises its continuing role in helping to prevent child sexual exploitation (CSE). CSE referrals have continued to be an area for close monitoring and improvement action. An average of 12 referrals per month were made in 2019-20.</p> <p>The number of CSE intelligence reports are also being monitored closely. In 2018, concerns were noted from the South Yorkshire Police Joint Strategic Intelligence Assessment (JSIA) about a reduction in CSE related intelligence submitted. This may have been because less suspicious activity and concerns were being identified; however, it may also be that the intelligence requirement and CSE key signs needed reiterating for intelligence gathering purposes. In response, further work is continuing in 2019-20 and beyond to focus on promoting intelligence reporting across all partners and the public. Specialist briefings</p>



Protecting Vulnerable Children

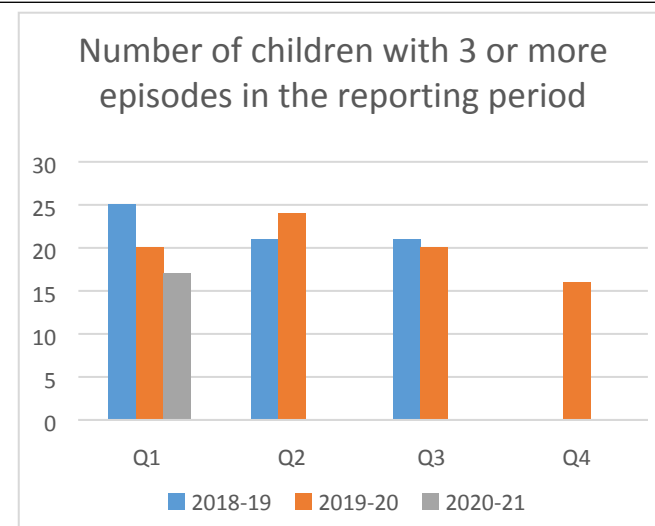


Objective area	Performance indicators	What we have done																														
	<p>(2019-20 and 2020-21)</p> <ul style="list-style-type: none"> • Number of CSE linked offences (2019-20 and 2020-21) • Number of CSE intel reports (2019-20 and 2020-21) • CSE positive outcome rate (2019-20 and 2020-21) 	<p>have been provided to the priority group overseeing this issue. In 2019-20, 225 intelligence reports were received.</p> <p>The number of CSE linked offences continuously increased throughout 2019-20 to a total of 178. There is a need to give reassurance across the Partnership that all partners are offering the appropriate support and challenge to investigations, to maximise the opportunity for positive outcomes. An audit will begin to understand and seek to give this reassurance.</p> <p>Training and awareness raising for workers/professionals includes e-learning programmes “Keep them Safe – Protecting Children from Child Sexual Exploitation” and “Safeguarding Children from Abuse by Sexual Exploitation” A re-launch of the ‘Spot The Signs’ campaign is planned by November 2020 with a focus on the early warning signs. This will coincide with additional multi-agency training on spotting the signs. The “Make Safe” programme to raise awareness with hotel staff recommences in October 2020. The aim of training and awareness raising is to drive up referrals and intelligence to disrupt offenders and protect children.</p> <div style="display: flex; justify-content: space-around;"> <div data-bbox="685 981 1301 1393"> <table border="1"> <caption>CSE linked referrals</caption> <thead> <tr> <th>Year</th> <th>Q1</th> <th>Q2</th> <th>Q3</th> <th>Q4</th> </tr> </thead> <tbody> <tr> <td>2019-20</td> <td>55</td> <td>32</td> <td>30</td> <td>28</td> </tr> <tr> <td>2020-21</td> <td>32</td> <td>-</td> <td>-</td> <td>-</td> </tr> </tbody> </table> </div> <div data-bbox="1386 981 2018 1393"> <table border="1"> <caption>CSE Offences</caption> <thead> <tr> <th>Year</th> <th>Q1</th> <th>Q2</th> <th>Q3</th> <th>Q4</th> </tr> </thead> <tbody> <tr> <td>2019-20</td> <td>25</td> <td>28</td> <td>55</td> <td>78</td> </tr> <tr> <td>2020-21</td> <td>28</td> <td>-</td> <td>-</td> <td>-</td> </tr> </tbody> </table> </div> </div>	Year	Q1	Q2	Q3	Q4	2019-20	55	32	30	28	2020-21	32	-	-	-	Year	Q1	Q2	Q3	Q4	2019-20	25	28	55	78	2020-21	28	-	-	-
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2019-20	25	28	55	78																												
2020-21	28	-	-	-																												

Protecting Vulnerable Children



Objective area	Performance indicators	What we have done
Ensure accessible and consistent mental health support to vulnerable young people	<ul style="list-style-type: none"> Young people referrals to mental health services (2018-19) 	In relation to accessible mental health support, agencies did not report any challenges in 2018-19. The Joint Strategic Intelligence Assessment (JSIA) did however highlight mental health as a factor in relation to cases of repeat missing children, who are generally Looked After Children. As a result of the recognition of the issue, the Chair of the SRP formally notified the Director of Children's services and additionally, officers made contact to raise the issue.
Reduce the number of repeat missing children	<ul style="list-style-type: none"> Number of children with 3 or more episodes in the reporting period 	<p>Real success has been delivered in relation to reducing the number of repeat missing children. The partnership approach has focused on multi-agency work which seeks to solve problems. There has been an average of 7 children per month with 3 or more missing episodes. Rotherham continues to perform well in comparison to other South Yorkshire areas. This is a key area of work for the partnership in relation to preventing offending and critically, preventing these vulnerable young people from becoming victims of crime.</p>
Preventing offending	<ul style="list-style-type: none"> Rate of first-time entrants into the 	Preventing offending amongst young people has been a key area of focus since work started on the Safer Rotherham Partnership Plan 2018-2021. Young people referred into the Youth Offending Team (YOT) receive a holistic family assessment as well as an assessment of risk in relation to re-offending, serious harm and safety and well-being. Excellent links between neighbourhood policing and response teams with

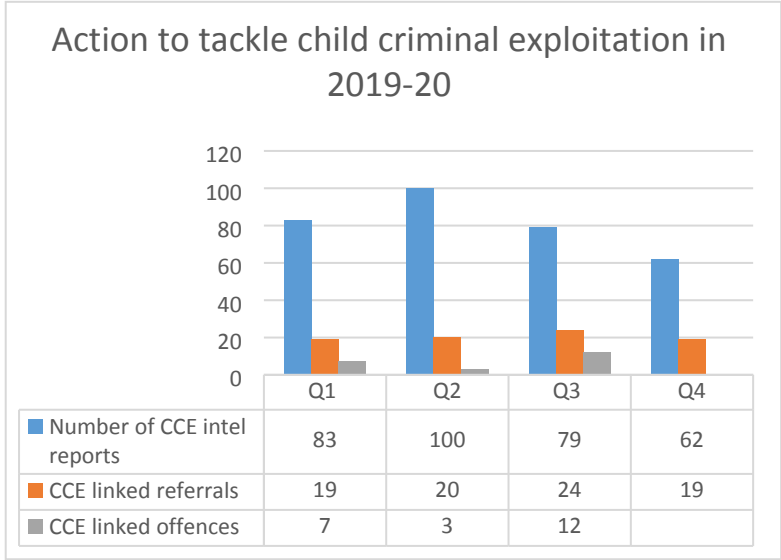




Protecting Vulnerable Children



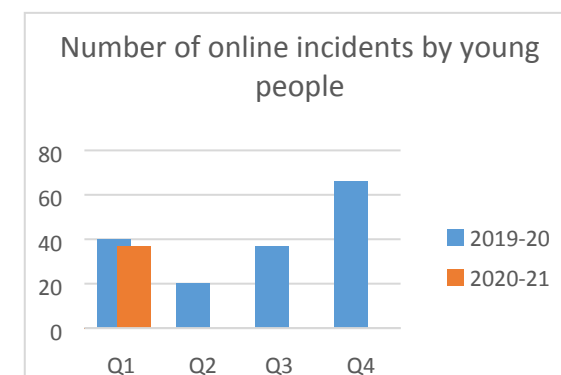
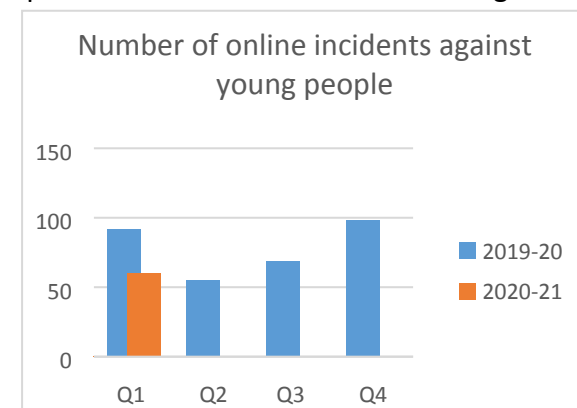
Objective area	Performance indicators	What we have done
	youth justice system	the designated YOT Police Officer is allowing for a pro-active approach. The rate of first-time entrants into the youth justice system for Rotherham continues to fall significantly (by 30.3% between Oct 2018 to Sep 2019). Development of work in 2019-20 has sought to increase the use of diversionary tactics and understand the pressures in relation to Youth Offending Team support.
Tackling Child Criminal Exploitation	<ul style="list-style-type: none"> • Number of CCE linked offences • Number of CCE linked referrals • Number of CCE intel reports • CCE positive outcome rate • Oversee sub-regional project: number of schools engaged/ intel reports (PIs introduced in 2019-20) 	<p>The Safer Rotherham Partnership has worked alongside the Safeguarding Children Partnership to develop a cross-partnership strategy to tackle Child Criminal Exploitation (CCE). The strategy provides a focus for the delivery of core operations and the delivery of the government grant across the sub-region. The sub-regional CCE project was completed in March 2020. Rotherham saw significantly more referrals overall than other areas during the full course of the project and almost 12,000 secondary age pupils in Rotherham were engaged with, exceeding the target originally set of 6,500. The Safer Rotherham Partnership has sought to support the delivery of the programme through targeted disruption.</p> <p>The SRP is seeking to drive an increase in referrals with further awareness raising with partners and the public as a potential lack of understanding around child exploitation has been highlighted. This is being done through awareness raising and training. Several face to face training sessions took place in early 2020 specifically around child criminal exploitation and attended by over 100 delegates.</p>



Protecting Vulnerable Children



Objective area	Performance indicators	What we have done
Prevent Online Offending	<ul style="list-style-type: none"> Number of incidents against young people Number of incidents by young people 	<p>A growing risk around online issues associated with young people was identified in the Joint Strategic Intelligence Assessment in 2018-19. This is in line with the region and the nation. The report stated that locally, key themes highlighted through the intelligence assessment suggested that adult males are engaging in sexualised conversation with girls aged under 16/18 years, with the sharing of photos over social media. Girls are also being placed in vulnerable situations by being persuaded to meet up with males they have met online. In addition to this, in Rotherham there were 200 offences for indecent images of children in 2018, showing a 14% increase from the previous year.</p> <p>There are intelligence gaps regarding cyber enabled sexual offending, with most offences against children, and it is anticipated that reporting volumes will increase due to current under-reporting as well as technological advances. It was highlighted that attempting to deal with online offending requires a different response to offline offending and equally important is education as, via online platforms, offenders have links to a child that bypass traditional security measures parents and carers employ to keep children safe. Teaching parents and children to keep safe online is an essential component of dealing with the</p>



Protecting Vulnerable Children



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Objective area	Performance indicators	What we have done
		<p>problem. Preventing online offending was therefore adopted by the Safer Rotherham Partnership as an additional objective area under the Protecting Vulnerable Children priority from April 2019.</p> <p>Over 2019-2020, the Partnership focused on promoting messages directly to young people through social media, with the aim of preventing online offending. Data on online incidents against young people and online offences by young people has been monitored. The data showed that in 2019-2020 there were 314 online incidents against young people and 163 offences by young people. Innovative ways to educate families, staff and partners need to be explored along with a review of training and awareness raising materials.</p>



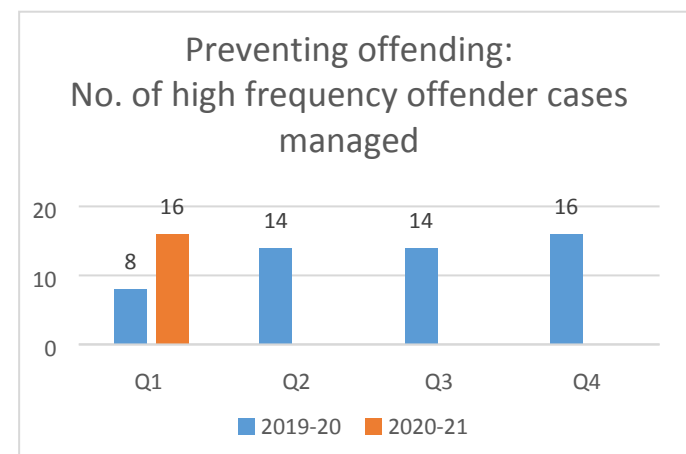
Protecting Vulnerable Adults



What we said we would do:

- We will work towards preventing offending by monitoring and reducing the number of first-time entrants into the criminal justice system
- We will prevent vulnerable adults from becoming victims of crime through a robust process of identification, response and support
- We will tackle substance misuse using all available powers and agency support networks and increase the number of successful exits from drug treatment
- Through the Community Multi-Agency Risk Assessment Conference, we will identify vulnerable adults who require mental health support and ensure that the appropriate referrals are made to the mental health services
- We will robustly pursue and bring to justice those who seek out and target vulnerable adults for the purpose of committing crime
- We will identify and address issues of financial exploitation of vulnerable adults. Victims are reluctant to engage with the Police or other agencies through fear. Those who come into contact with victims may not realise that they are victims and instead treat them as perpetrators of crime. Risks in the region include pop-up brothels, sexual exploitation, forced begging, shoplifting, growing cannabis, domestic servitude, benefit fraud

Objective area	Performance indicators	What we have done
Preventing Offending	<ul style="list-style-type: none"> • Number of entrants into the criminal justice system (2018-19) • Number of high frequency cases being managed 	<p>Preventing offending has remained a key priority throughout the implementation of the Safer Rotherham Partnership Plan 2018-2021. During the first year (2018-19) the Safer Rotherham Partnership focused on monitoring and preventing first time entrants into the criminal justice system. This fluctuated throughout the year but remained generally steady with an average of 49 per quarter. Partners also focused on driving the use of restorative justice both within the Police and across partners. The Partnership has since worked closely with its partner 'Remedi' which now holds the restorative justice contract for the whole of South Yorkshire.</p>



Protecting Vulnerable Adults



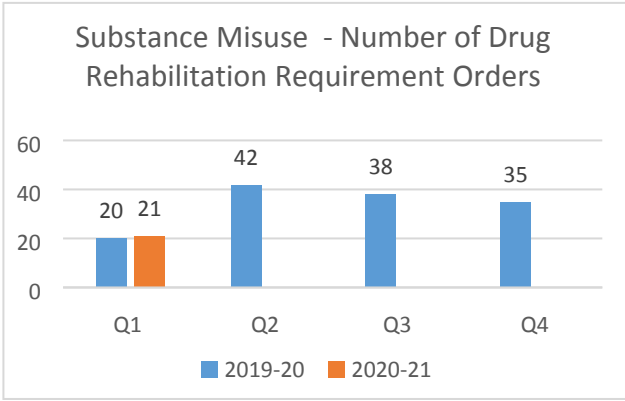
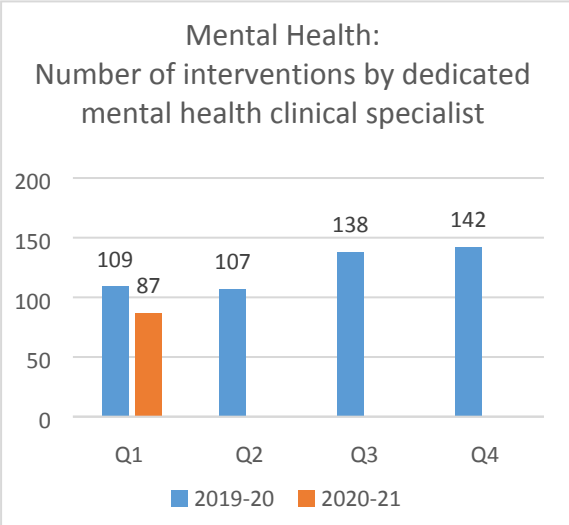
Objective area	Performance indicators	What we have done
	(2019-20 and 2020-21)	<p>The result of this collaboration is that the partnership does not now facilitate a restorative justice service but educates staff in the process of making referrals to Remedi.</p> <p>From 2019-20 the Safer Rotherham Partnership developed its focus into reducing offending of high frequency offenders, monitoring the outcomes of activity with these offenders. The South Yorkshire Community Rehabilitation Company (SYCRC) manage an average of 16 high frequency service users in Rotherham. Three service users have now been de-registered from the high frequency cohort due to the positive progress that they have made. The Local Offender Management Panel has switched to virtual meetings due to the Covid-19 restrictions with all agencies now invited to attend.</p> <p>During Covid-19 restrictions, the SYCRC and partnership agencies have been unable to offer the same level of service as they had prior to lockdown. They are not able to offer the number of appointments a week that were previously offered, which may reduce the effectiveness of the High Frequency Programme. SYCRC and partnership agencies are increasing the offer so that service users have an increase in appointments, working towards 5 appointments a week (one a day) in order to increase service users constructive and pro-social use of time.</p>
Mental health	<ul style="list-style-type: none"> • Community MARAC Adult referrals to mental health services (2018-19) • Develop mental health support 	<p>With mental ill-health being a key factor that can drive offending in individuals with complex needs, in 2018-19 this priority area focussed on improving identification of mental health needs of both victims and perpetrators. This was addressed through new meeting structures with key partners and the trial of a mental health worker within the co-located community safety function. The partnership also funded a triage car for mental health related police incidents, diverting some significant resource. During the year, 58 adult referrals were made to mental health services by the new Community-Multi Agency Risk Assessment Conference (MARAC).</p> <p>For 2019-20, the priority focussed on continuing to develop mental health support within co-located community safety teams. Following the successful trial of embedding a mental health clinical specialist</p>



Protecting Vulnerable Adults



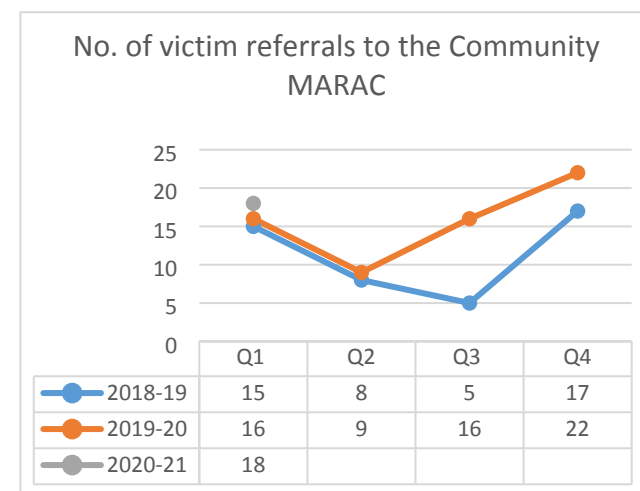
Objective area	Performance indicators	What we have done
	<p>within co-located community safety teams (2019-20 and 2020-21)</p> <ul style="list-style-type: none"> Number of interventions by embedded dedicated Mental Health Nurse (2019-20 and 2020-21) 	<p>within the co-located Safer Neighbourhood Team, the post was maintained, achieving an average of 39 interventions per month. The success of this initiative has resulted in the role being further developed to work with the Council's homelessness team to provide support to service users who are experiencing mental health issues that are contributing towards them being unable to fulfill ambition or find a productive way forward in their lives. Work is currently ongoing looking at the option to provide dedicated funding for the post over the next three years.</p>
Substance misuse	<ul style="list-style-type: none"> Successful exits from treatment (2018-19) Number of Drug Rehabilitation Requirement Order (2019-20 and 2020-21) 	<p>Substance misuse, both alcohol and drugs, is a key concern in some communities. In 2018-19, the partnership focused on strengthening links with substance misuse treatment services in order to deliver a more joined up approach. The Partnership has formed strong links with the commissioned drug and alcohol service, Change, Grow, Live (CGL) - CGL are a member of the Protecting Vulnerable Adults priority group, along with Public Health, South Yorkshire Community Rehabilitation Company and South Yorkshire Police. This</p>



Protecting Vulnerable Adults



Objective area	Performance indicators	What we have done
		<p>has, over the last 2 years, resulted in a more joined up, co-ordinated response to substance misuse including prevention, treatment, support and enforcement.</p> <p>In 2019-20, the approach was developed to ensure tools to tackle substance misuse are used appropriately with the number of Drug Rehabilitation Requirement Orders monitored. In 2019-20 there were 135 Drug Rehabilitation Requirement Orders made.</p>
Preventing vulnerable adults becoming victims of crime/Reducing repeat victims of crime	<ul style="list-style-type: none"> No. of victim referrals to the Community MARAC Number of repeat victims of crime (2019-20 and 2020-21) 	<p>2018-19 saw a strong reduction in repeat victims of anti-social behaviour, exceeding targets in the Council plan consistently each quarter.</p> <p>The Community-MARAC is working successfully to maximise partnership working to reduce offending against vulnerable adults and referrals are increasing. Over the last 2-years (2018-19 and 2019-20), 108 vulnerable/repeat victims of crime were supported. In 2019-20, a new performance indicator to monitor the number of repeat victims was introduced to support the specific objectives of developing relevant reporting mechanisms and seeking to reduce the number of repeat victims.</p> <p>Over the last 2 years the partnership has worked hard towards preventing people (particularly older people) becoming victims of financial exploitation. The introduction of a Police post within the Safer Neighbourhood Service has significantly improved communication and co-ordination between partners which has resulted in a number of successful prosecutions of people exploiting vulnerable people in the community. It was significant that in the majority of the cases the offender was acting in either a formal or</p>



Protecting Vulnerable Adults



Objective area	Performance indicators	What we have done
		informal carer capacity. This successfully joined up partnership approach to tackling financial exploitation is firmly embedded into working practices and includes awareness raising and support to older people through the SYP Fraud and Protection Officer based at Lifewise.
Preventing Modern Slavery, 'Mate Crime' and 'Cuckooing'	<ul style="list-style-type: none"> • Raise awareness of modern slavery and human trafficking and drive up referrals to the National Referral Mechanism • Raise awareness of mate crime 	In 2019-20, in response to emerging national and local concerns, the Safer Rotherham Partnership introduced new priority areas to prevent modern slavery by increasing referrals to the National Referral Mechanisms and to raise awareness of modern slavery, human trafficking, 'mate crime' and 'cuckooing'. Five modern slavery and human trafficking awareness events were delivered in 2019-20 and 45 referrals for Modern Slavery were referred to the National Referral Mechanism in 2019-20. Working with our partner, the South Yorkshire Modern Slavery Partnership, we have increased awareness of operational staff and now have in place 12 trained Modern Slavery Single Point of Contact Officers (SPOCs) to more efficiently assist the Police and other partners in the investigation of modern slavery cases and provide the necessary support to potential victims. Work has progressed towards the development of a county-wide referral and support pathway that has resulted in a more consistent, joined up approach to partner response, particularly in respect of provision of accommodation for victims/potential victims of modern slavery/human trafficking. Data collection and management has also improved with the development of a detailed quarterly performance document which will also be used to brief the Safer Rotherham Partnership Board on progress against the priority.

Building Confident and Cohesive Communities



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What we said we would do:

- We will robustly tackle crime and anti-social behaviour and work to prevent people becoming victims or being vulnerable to becoming a victim
- We will prioritise the delivery of services to those most in need of them, ensuring a visible presence in the areas where this will have the most impact
- Knowing that hate crimes are under reported, we will build increased confidence in reporting these crimes through ongoing engagement, support and the bringing to justice of perpetrators
- Effective and positive media engagement which publicises when perpetrators of hate crime and large-scale public order are prosecuted
- Ensure joint community engagement and tension monitoring plans are in place
- Review the tactical approach to policing protests, to ensure a robust method which complies with legislation, but limits impact on the community and town centre businesses and work with the Home Office on increased scope to avoid events leading to public disorder
- As a partnership we will ensure that we are adhering to our respective codes of ethics, professional practice and service standards
- We will ensure that we are having efficient, representative engagement with communities and actively seeking to implement public feedback in delivering our services

Objective area	Performance indicators	What we have done
Anti-social behaviour/ Tackling community safety priority locations	<ul style="list-style-type: none"> • Number of recorded anti-social behaviour incidents • % of people surveyed said ASB is a big or fairly big problem (2019- 	Anti-social behaviour (ASB) has been a key priority for the Safer Rotherham Partnership for a number of years. Sustainable progress has been made in this priority area, the most significant being the creation of an effective and integrated ASB service. Police and Council officers are now co-located within three locality teams (Central, North and South areas) which has improved information sharing; achieved better identification of repeat victims, offenders and ASB hotspots; and facilitated faster responses. A 13% reduction in ASB reported incidents was achieved in 2019-20 when compared to 2018-19. Positive progress was interrupted by the Covid crisis between April to June 2020, which saw an 81% increase in reported incidents compared to the previous three months. Top three incident types in this quarter were rowdy/inconsiderate behaviour, vehicle nuisance and nuisance neighbour. Members of the public

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Objective area	Performance indicators	What we have done																																			
	20 and 2020-21))	<p>reporting Covid lockdown breaches along with the likelihood of witnessing more ASB due to being at home for longer periods during lockdown, are factors attributed to contributing to the increase in reports.</p> <div style="display: flex; justify-content: space-around;"> <div data-bbox="703 517 1420 979"> <p>Number of recorded anti-social behaviour incidents</p> <table border="1"> <thead> <tr> <th></th> <th>Q1</th> <th>Q2</th> <th>Q3</th> <th>Q4</th> </tr> </thead> <tbody> <tr> <td>2018-19</td> <td>2064</td> <td>1832</td> <td>1461</td> <td>1264</td> </tr> <tr> <td>2019-20</td> <td>1654</td> <td>1500</td> <td>1311</td> <td>1275</td> </tr> <tr> <td>2020-21</td> <td>2303</td> <td></td> <td></td> <td></td> </tr> </tbody> </table> </div> <div data-bbox="1447 517 2069 979"> <p>% of people surveyed who said ASB is a big or fairly big problem</p> <table border="1"> <thead> <tr> <th></th> <th>Q1</th> <th>Q2</th> <th>Q3</th> <th>Q4</th> </tr> </thead> <tbody> <tr> <td>2018-19</td> <td>34%</td> <td>48%</td> <td>43%</td> <td>44%</td> </tr> <tr> <td>2019-20</td> <td>39%</td> <td>39%</td> <td>38%</td> <td></td> </tr> </tbody> </table> </div> </div> <p>The Police Your Voice Counts survey collects information about public perceptions of ASB. The percentage of people surveyed who said ASB is a big or fairly big problem in their local area, has slightly improved, averaging at 42% in 2018-19 and 39% in 2019-20, however this is still too high and community concerns about ASB is a continuing challenge. (The survey was suspended in March 2020 due to Covid pressures). Tactical plans have been put in place to respond to ASB priority locations, along with plans to target three types of ASB that are having the most adverse effect on residents' quality of life and demand on services: drugs, littering and illegal use of off-road motor vehicles. In 2019-20, a bigger emphasis was placed on involving communities in tackling community safety priority locations. South Yorkshire Fire and Rescue Service have successfully reduced deliberate fire incidents by targeting work in hotspot areas for these offences.</p>		Q1	Q2	Q3	Q4	2018-19	2064	1832	1461	1264	2019-20	1654	1500	1311	1275	2020-21	2303					Q1	Q2	Q3	Q4	2018-19	34%	48%	43%	44%	2019-20	39%	39%	38%	
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Building Confident and Cohesive Communities



Objective area	Performance indicators	What we have done
<p>Countering extremism/ Protecting vulnerable people from extremism and terrorism</p>	<ul style="list-style-type: none"> • Number of awareness raising engagements/interventions • Number and outcome of Prevent/Channel safeguarding interventions 	<p>Protecting vulnerable people from extremism and terrorism is both an individual and collective responsibility of the Safer Rotherham Partnership partners. In order to deliver these statutory duties effectively, the Safer Rotherham Partnership oversees delivery of a Prevent Silver partnership group and a multi-agency Channel Panel. Both groups are well established and periodic progress and impact reports are made to the Safer Rotherham Partnership Board and the children’s and adults’ safeguarding boards. Counter Terrorism Local Policing make an annual risk assessment and joint working is improving partner involvement in this process year on year. This means that the risks to vulnerable people of being drawn into terrorism are better understood by services that have safeguarding responsibilities.</p> <p>The main risks to Rotherham lie in online risks and radicalised lone actors. Nationally, more Prevent concerns are being raised where people have unclear or mixed ideologies, and this is reflected locally. Our responsibility is to offer interventions and support to all individuals who are at risk, irrespective of whether the risk is being driven by a true belief in an ideological cause, or whether it is being driven by other vulnerabilities and complex needs.</p> <p>Under the counter-extremism agenda, threats include a widening of the pool of potential supporters of anti-minority narratives by: the attachment of these narratives to a diverse range of issues that concern ordinary citizens (for example CSE, sexual assaults, Brexit, migration, Covid); increasing collaboration between a range of far right and anti-minority actors and groups; an increasing neo-Nazi extreme right wing presence in the UK; and increased exploitation of the internet and social media exposing more people to hate narratives and conspiracy theories. Some excellent work has been undertaken to counter extremism and build resilience of communities and young people, such as education interventions with school pupils on the Harms of Hate and in community dialogue. Good practice has been shared nationally.</p> <p>A key element in our approach to safeguarding vulnerable people from being drawn into terrorism is to raise the awareness of front-line workers and professionals to enable them to identify the signs of radicalisation early so that support can be offered to prevent future harm. 209 counter extremism and</p>

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Objective area	Performance indicators	What we have done
		<p>Prevent engagement and training interventions were delivered between April 2018 and June 2020 - this is in addition to training interventions public bodies already provide for staff as required by the Prevent Duty.</p>
Preventing hate crime	<ul style="list-style-type: none"> • Customer satisfaction levels (2018-19) • Number of hate crimes and incidents (2019-20 and 2020-21) • Hate crime outcomes (2019-20 and 2020-21) 	<p>In order to build strong and resilient communities the partnership continues its focus on tackling hate, both incidents and crime. Levels of reported hate crime and incidents have remained consistent over the last 3 years. On average, around 12 hate crimes and incidents are reported to the Police each week in Rotherham (based on data from April 2018 to June 2020). Nationally it is recognised that hate crime is under-reported and this is a continuing challenge to us locally.</p> <p>Work to build trust and confidence in reporting hate is taking place at every stage of the process, from raising community awareness to improving Police responses, however it is recognised that a key factor in building public confidence is to respond effectively. In 2019-20, the Safer Rotherham Partnership increased its focus on increasing positive action taken (such as charge/summons, community resolutions or caution) for hate crime reports. Police have put in place an enhanced service to victims of hate crime which includes early contact from an officer for a visit and investigation, victim information booklet and 7-day call back by a supervisor. Hate crime investigations are scrutinised daily at Police management meetings to ensure a quality and timely investigation. Hate crime prosecutions have been publicised in the local press and on social media, sending out the strong message that hate crime will not be tolerated in Rotherham. Significant improvements have been achieved - in 2019-20 an average of 19% of hate crimes (where the investigation was complete) resulted in positive action taken compared to an average of 15% in 2018-19 - however we recognise that there is more work to do.</p>

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Objective area	Performance indicators	What we have done																																								
		<div style="display: flex; justify-content: space-around;"> <div data-bbox="696 427 1384 890"> <p>% of hate crimes resulting in positive action taken <i>(excludes incomplete investigations)</i></p> <table border="1"> <thead> <tr> <th></th> <th>Q1</th> <th>Q2</th> <th>Q3</th> <th>Q4</th> </tr> </thead> <tbody> <tr> <td>2018-19</td> <td>13%</td> <td>19%</td> <td>16%</td> <td>12%</td> </tr> <tr> <td>2019-20</td> <td>15%</td> <td>12%</td> <td>20%</td> <td>30%</td> </tr> <tr> <td>2020-21</td> <td>22%</td> <td></td> <td></td> <td></td> </tr> </tbody> </table> </div> <div data-bbox="1400 427 2080 890"> <p>Customer satisfaction rate for Police handling of hate crime</p> <table border="1"> <thead> <tr> <th></th> <th>Q1</th> <th>Q2</th> <th>Q3</th> <th>Q4</th> </tr> </thead> <tbody> <tr> <td>2018-19</td> <td>88%</td> <td>40%</td> <td>85%</td> <td>75%</td> </tr> <tr> <td>2019-20</td> <td>40%</td> <td>71%</td> <td>67%</td> <td>100%</td> </tr> <tr> <td>2020-21</td> <td>100%</td> <td></td> <td></td> <td></td> </tr> </tbody> </table> </div> </div> <p>Extensive community engagement and awareness raising has taken place, inclusive of all hate crime reporting categories (disability, gender identity, race, religion and sexual orientation), including: working with partners at large events such as Rotherham United matches, Rotherham Show, Rotherham Pride and Harms of Hate events for schools; support for community-based hate crime projects aimed at adults and young people delivered by Rotherham Ethnic Minority Alliance, Remedi, Rotherham United Community Sports Trust, Sense and Rotherham Youth Cabinet; articles in local newspapers; information via social media; education and training events at schools, colleges and to front line workers and volunteers; and support to community (third party) reporting centres.</p>		Q1	Q2	Q3	Q4	2018-19	13%	19%	16%	12%	2019-20	15%	12%	20%	30%	2020-21	22%					Q1	Q2	Q3	Q4	2018-19	88%	40%	85%	75%	2019-20	40%	71%	67%	100%	2020-21	100%			
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Community cohesion/ Effective response to	<ul style="list-style-type: none"> Number of partner contributions to the community 	Community tension has been the final key focus of the Partnership under this priority. Following the work of Council and Police strategic leaders to review how protests were policed and managed and their impact on the town centre, listening to businesses and communities, 2018-19 saw the introduction of a more structured joint tension monitoring process between the Council and the Police. A joint engagement																																								

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Objective area	Performance indicators	What we have done
community tensions	tension impact assessment process (2018-19) • Increase tension monitoring information sharing/network (2019-20 and (2020-21)	<p>toolkit developed as part of this process has enabled more effective information sharing with stakeholders and facilitated more rapid dissemination of information and reassurance to communities. The process and toolkit were used successfully to implement appropriate local responses quickly, following incidents such as UK and international terrorism attacks (such as the New Zealand terrorism attack) and hate letters targeting Muslim communities in the UK, which were causing concern in local communities. The number and scale of protests taking place in Rotherham has reduced significantly, avoiding damaging impacts on town centre communities and businesses.</p> <p>At times tensions can be sensitive and there is a balance to be struck between reassuring communities and perpetuating negative messages which may increase tensions. This has created challenges in widening the scope of this project to community and third sector partners. Further work is needed to strengthen the existing process and then to develop and agree a process suitable for wider partner engagement.</p>

Domestic Abuse and Sexual Offences



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What we said we would do:

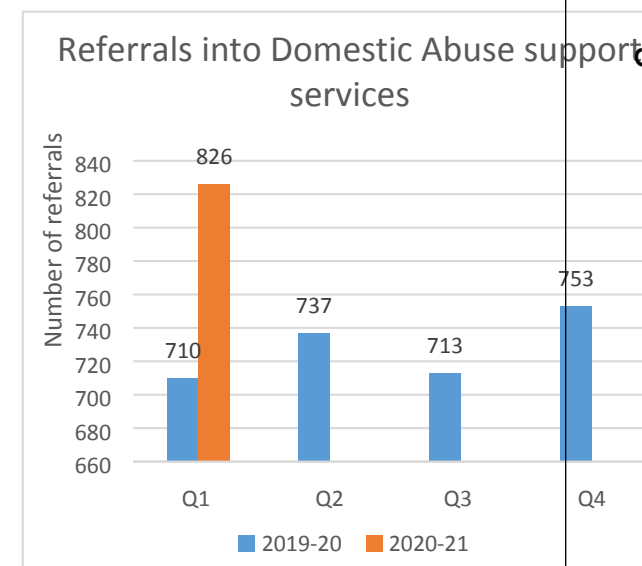
- Listen and learn from the victims and survivors of domestic abuse
- The Partnership will focus on reviewing the current effectiveness of our services to gain a better understanding and definition of the outcomes that need to be achieved
- Increase support for victims to reduce the number of incidents occurring before initial reporting
- Focus on offender management to reduce repeat offences, including changing behaviour as well as securing better outcomes in prosecutions
- Engage with communities affected by Honour Based Abuse and Forced Marriage to improve intelligence gathering in these areas and increase confidence in reporting

Objective area		Performance indicators	What we have done
Domestic violence and abuse	•	<ul style="list-style-type: none"> • MARAC repeat victim rates (2018-19) • Domestic abuse - satisfaction rates (2018-19) • Referrals into domestic abuse support 	<p>A key objective area for the Safer Rotherham Partnership from 2018-19 was to prevent repeat instances of domestic abuse and make sure victims are supported and offenders brought to justice. In 2018-19 attention was given to monitoring the percentage of high-risk victims who were repeat victims. In this year, 468 high risk cases were discussed at the Multi-Agency Risk Assessment Conference (MARAC), 35% of these were repeat cases. In 2019-20, 521 cases were discussed at MARAC, 33% were repeat cases. The number of domestic abuse victims surveyed who reported they were satisfied with the overall service provided by the Police has remained consistent at 81% in 2018-19 and 2019-20.</p> <p>Work has been undertaken to increase arrest rates and increase referrals into the perpetrator programme. Between April 2019 and March 2020, CPS Yorkshire and Humberside prosecuted 7,092 defendants for domestic abuse related offences with 77.7% resulting in a conviction. The Inspire to Change Perpetrator programme has dealt with 1680 referrals (to end of June 2020) and 248 people have successfully completed the programme. Inspire to Change is a programme for men and women who have been abusive, controlling or violent towards their</p>

Domestic Abuse and Sexual Offences



Objective area		Performance indicators	What we have done
		<p>services (2019-20)</p> <ul style="list-style-type: none"> Referrals into domestic abuse support services: IDVA, Rotherham Rise, Rothacs (2020-21) Referrals into Inspire to Change (2020-21) 	<p>partner. It combines learning and tailored support to those motivated to change their behaviour and improve their relationships.</p> <p>The partnership delivered a full review of commissioned and non-commissioned domestic abuse services. This will lead to an informed decision-making process about the future of the core services, alongside a full review of the action plan to align with the lessons learnt. A full report with recommendations is to be presented to Rotherham Council Cabinet in October 2020.</p> <p>In 2019-20, specific objectives were introduced to strengthen MARAC co-ordination, provide a seamless service and increase engagement in domestic abuse support services. Since the start of the Covid crisis, MARAC meetings have continued successfully via online platforms. A South Yorkshire trial to hold separate MARACs for repeat victims is starting in October 2020. The aim is to create a uniformed approach to support victims and address perpetrator behaviour.</p> <p>Referrals into domestic abuse support services was introduced as an additional area for monitoring by the Safer Rotherham Partnership Board in 2019-20 when a total of 2913 referrals were made to our services. Domestic Abuse training for workers/professionals has continued and is currently being run via virtual training.</p>



Domestic Abuse and Sexual Offences

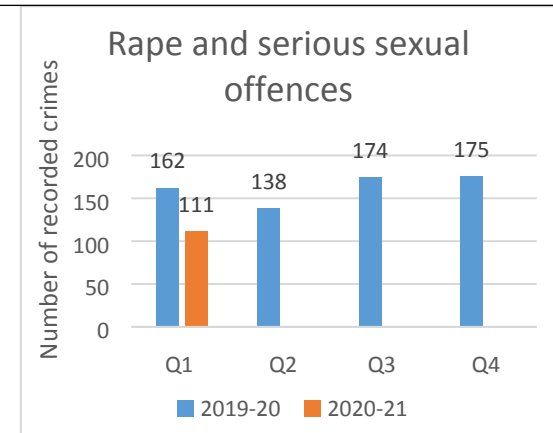


Objective area		Performance indicators	What we have done
Female genital mutilation (FGM); forced marriage; honour based violence (HBV) and abuse	•	<ul style="list-style-type: none"> • Number of FGM cases identified (2018-19) • Number forced marriage incidents (2018-19) • Outcomes from HBV Police incidents / Number of HBV Orders (2019-20 and 2020-21) 	<p>There are significant intelligence gaps nationally and locally regarding Honour Based Abuse and Honour Based Violence, Female Genital Mutilation (FGM) and Forced Marriage. Numbers of known cases are very small. In 2018-19, Police issued 2 FGM orders. No Forced Marriage offences were recorded in this year. Outcomes from Police crime incidents and orders relating to Honour Based Abuse have remained a particular area of focus for the Partnership from 2019-20. One Police order relating to Honour Based Abuse was recorded in 2019-20.</p> <p>Offences are suspected to be significantly under-reported due to fear of further victimisation and shame. Partners recognise the need to continue to drive up intelligence and awareness around the issues.</p>
Stalking and Harassment/ Stranger Stalking and Harassment	•	<ul style="list-style-type: none"> • Stalking and harassment outcome rates (2018-19) • Number of repeat victims of 	<p>In 2018-19, the Safer Rotherham Partnership began monitoring stalking and harassment incidents and outcomes. There was a sharp increase in a number of areas and although this was in some part thought to be due to additional crime recording requirements that required separate offences to be recorded individually, the Partnership decided to focus on developing a better understanding of the issue, identifying those at greatest risk (repeat and/or vulnerable) and sought to ensure that the partnership was operating effectively.</p>

Domestic Abuse and Sexual Offences



Objective area		Performance indicators	What we have done
		stranger stalking (2019-20 and 2020-21)	<p>The Community Safety Unit has developed a stalking pathway for use by professionals and victims and a briefing paper has been read and approved at the SRP board. Rotherham is seeking to work more closely with the South Yorkshire Police stalking lead to further develop our understanding of this crime and the behaviours of the perpetrators. The use of Stalking Protection Orders is being monitored by the SYP theme lead.</p> <p>From 2019-20, the Partnership developed its focus to look at stranger stalking and harassment. Objective areas included identifying and reducing repeat victims and ensuring appropriate use of tools and powers. There were no repeat victims of stranger stalking in 2019-20.</p>
Rape and Serious Sexual Offences	•	• Rape and Serious sexual offences - recorded crimes (2019-20 and 2020-21)	<p>Rape and serious sexual offences were added as a priority of the Safer Rotherham Partnership in 2019-20. A Sexual Abuse Strategy and action plan has been developed and approved by the Domestic Abuse and Sexual Violence Priority Group. Specific objectives were introduced to develop relevant reporting mechanisms and to seek to reduce the number of repeat victims. There were 649 rape and serious sexual offences recorded in 2019-20.</p> <p>A sexual abuse pathway has been designed for use by professionals and victims. A campaign was completed in 2019 to promote "Know The Line" to raise awareness of sexual harassment.</p>



Serious and Organised Crime



What we said we would do:

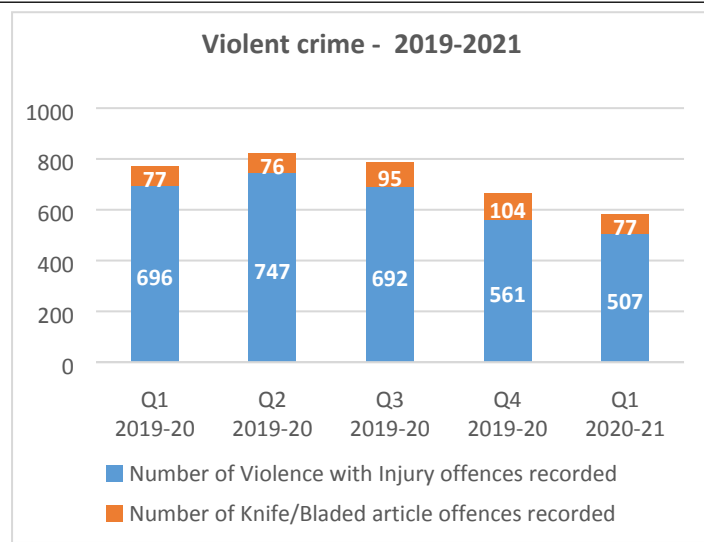
- **Pursue** - Relentless disruption and prosecution. Prosecute and disrupt people involved in organised crime through collaboration, cooperation and development of capabilities.
- **Prevent** – Prevent people becoming involved in serious organised crime. Raising awareness and developing intervention programmes, effective offender management.
- **Protect** - Reduce the vulnerability amongst our communities from the threat of serious organised crime. Protect local communities, delivery of education, awareness, safeguarding links.
- **Prepare** - Ensuring the necessary capabilities exist to tackle serious and organised crime. Develop capabilities to identify and tackle OCGs, strengthen partner relationships.

Objective area	Performance indicators	What we have done
<p>Identification and mapping.</p> <p>Coordinated planning and disruption.</p> <p>Shared prioritisation.</p>	<ul style="list-style-type: none"> • Number of Serious Organised Crime awareness raising sessions with partners (2018-19) • Numbers of Organised Crime Groups identified 	<p>This area was introduced as a new priority for the Safer Rotherham Partnership following the priority setting event in 2018. Initially the objectives areas to support the priority (in 2018-19) were broad. There was an initial focus to develop a shared awareness of organised crime gangs and the prevalence of their crime, together with an improved mapping process to identify organised crime groups increasing. Subsequent enforcement and disruption activity have resulted in a gradual dismantling of a number of the original groups, although the improved mapping processes have resulted in the identification of new ones. To support identification and intelligence flow from partners other than the Police, a number of awareness raising sessions have taken place.</p> <p>In order to make use of increased identification and partnership support, the work within this priority has also focused on disruption. This term is used to describe a wide range of partnership activity which seeks to either prosecute or interrupt the activities of serious organised criminals. The number of individual disruption tactics utilised in 2018-2019 rose from 4 in the first quarter to 25 in the second, 45 in the third quarter and 38 in the fourth quarter - making a total of 112 actions.</p>

Serious and Organised Crime



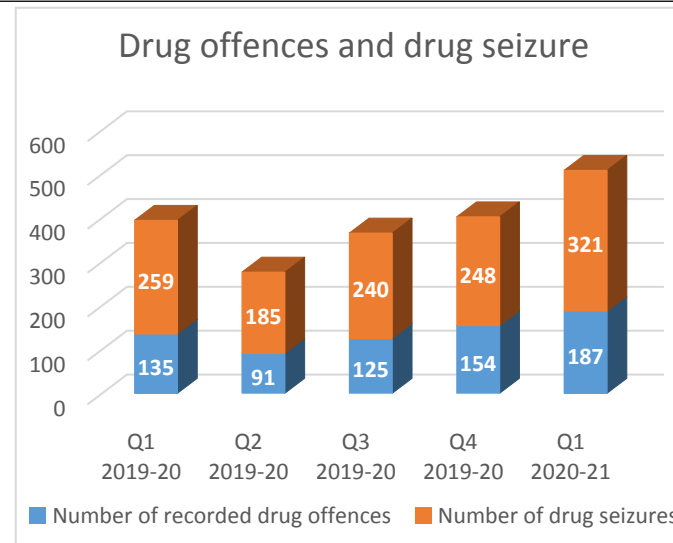
Objective area	Performance indicators	What we have done
	<p>and mapped (2018-19)</p> <ul style="list-style-type: none"> Number of actions to disrupt or dismantle organised crime groups (2018-19) 	<p>A shared understanding of the areas of organised criminality which present the highest risk and harm to communities was achieved. A key theme included the criminal exploitation of children in relation to serious and organised crime. Whilst this is now being progressed through the vulnerable children priority, the Serious Organised Crime function continues to focus on areas of overlap in relation to the issue. A further key theme, violent crime, continues to be an issue of national significance, particularly knife crime.</p> <p>Public engagement and feedback have consistently identified that drugs (use and supply) cause significant concern within communities. This was identified as being the biggest driver of poor satisfaction in relation to whether people felt ASB was a concern in their area. Focused partnership delivery and oversight of these issues has developed since 2019-20 through the introduction of new objective areas.</p>
Violent crime	<ul style="list-style-type: none"> Number of Violence with Injury offences recorded (2019-20 and 2020-21) Number of knife/bladed article offences recorded (2019-20 and 2020-21) 	<p>Specific objective areas to tackle violent crime were introduced in 2019-20: Ensuring partners are engaged in operations in order to maximise benefits and outcomes (for example Operations Sceptre and Duxford) and ensuring an effective partnership approach to alcohol licensing. There were 2696 violent crime offences in 2019-20. Work is taking place to tackle these offences through the South Yorkshire Violence Reduction Unit which takes a public health approach to preventing and reducing violence, delivering a range of innovative initiatives with partners.</p> <p>The introduction of a full time Violence Reduction Partnership Manager within the South Yorkshire</p>



Serious and Organised Crime



Objective area	Performance indicators	What we have done
		<p>Violence Reduction Unit ensures a key link with the unit and delivery of the key priorities identified within the Violence Reduction Strategy. The Safer Rotherham Partnership manages the local Violence Reduction Action Plan.</p> <p>The number of violence with injury offences has been decreasing since December 2019. There were 352 knife offences recorded in 2019-20. It is of concern that knives and bladed objects are carried in the borough and the South Yorkshire Violence Reduction Unit is working to tackle these offences.</p>
Drug supply	<ul style="list-style-type: none"> • Number of recorded drug offences (2019-20 and 2020-21) • Number of drug seizures (2019-20 and 2020-21) • Value of drug seizures (2019-20 and 2020-21) 	<p>In 2019-20, new specific objectives were introduced to develop a partnership plan to tackle drug misuse and develop effective communications. Significant progress has been made in widening the response to tackling illegal drug use and activity using partnership and associated tools and powers, other than Police powers. Activity is driven through the multi-agency Fortify Bronze Group, with an emphasis on identifying and dismantling key drug networks and organised crime groups responsible for the supply of illegal drugs. Drug treatment services are also involved in the overall approach. The partnership is ever mindful of the use of County Lines by organised crime groups in other areas and has had some success in identifying and disrupting this level of criminality, including the safeguarding of young people who had been criminally exploited. There were 505 recorded drug offences in 2019-20 and 932 drug seizures to the value of £1.76 million. In the 3 months between April 2020 to June 2020, the value of drug seizures was £1.73 million.</p>



Public Report
Overview and Scrutiny Management Board

Committee Name and Date of Committee Meeting

Overview and Scrutiny Management Board – 04 November 2020

Report Title

Adult Care: Budget Forecast Update

Is this a Key Decision and has it been included on the Forward Plan?

No

Strategic Director Approving Submission of the Report

Anne Marie Lubanski, Strategic Director of Adult Care, Housing and Public Health

Report Author(s)

Owen Campbell, Head of Finance (Adults, Public Health & Housing)
(01709) 822098 or owen.campbell@rotherham.gov.uk

Ward(s) Affected

Borough-Wide

Report Summary

The purpose of the report is to update OSMB members on the current budget forecast position for 2020/21.

Recommendations

That the Overview and Scrutiny Management Board note the information contained within the report.

Background Papers

- July 2020/21 Financial Monitoring – Cabinet 21 September 2020
- Adult Care: Budget Forecast and Savings Update – OSMB 2 September 2020
- May 2020/21 Financial Monitoring – Cabinet 20 July 2020
- Budget and Council Tax 2020/21 and Medium-Term Financial Strategy - Cabinet 17 February 2020
- Budget and Council Tax 2019/20 and Medium-Term Financial Strategy - Council 27th February 2019

Consideration by any other Council Committee, Scrutiny or Advisory Panel

None

Council Approval Required

No

Exempt from the Press and Public

No

Adult Care: Budget Forecast and Savings Update

1.	Background																																						
1.1	This report provides an update of the forecast budget position for Adult Care, Housing General Fund and Public Health. The savings plan is an integral part of the financial position and an update was provided in the Budget Forecast and Savings Update report to OSMB on 2 September 2020.																																						
2.	Key Issues																																						
2.1	The overall Directorate forecast is an overspend of £6.4m on general fund services after taking account of the additional one-off budget support of £4.65m for 2020/21. This is in the context of the overall financial impact for the Council of £21.9m as reported in the July 2020/21 Financial Monitoring to Cabinet on 21st September 2020, before taking account of the £18.9m Covid support grant received to date from the Government.																																						
2.2	Covid-19 is estimated to have a cost impact of £8m in Adult Care. £5.9m is additional expenditure, this includes: new packages of care; additional funding to support the independent sector; and £1m for personal protective equipment.																																						
2.3	Delivery of savings have been delayed (£2.1m) as Covid-19 has diverted staff resource to support work related to the pandemic and away from planned transformational activity.																																						
3.	Revenue Monitoring 2020/21: July 2020																																						
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3.2	<p>Ordinarily if someone is discharged from hospital and requires ongoing support to return home, or care in a residential setting, an assessment is completed to determine their eligibility for Health funding. This process was suspended from 19 March to facilitate a rapid discharge process and ensure capacity in acute beds to meet increased demand due to the pandemic. So that individuals are not financially disadvantaged the NHS is currently funding care and support for people who are discharged from hospital. Where the Council commissions the care on behalf of the individual the Council can reclaim the full cost. The estimated income is shown in the table.</p>																																															
3.3	<p>Additional Covid-19 expenditure includes the cost of care for people who have been discharged from hospital as part of the new discharge pathway. This also includes grants and financial support to the independent sector and the cost of additional care related to Covid-19, e.g. where shielding may prevent a carer from providing support. The increase from May is largely due to additional grants for older peoples' care homes and home care providers approved by Cabinet on 20 July 2020, to mitigate the additional costs of providing care specifically those costs not covered by the Infection Control Fund, e.g. increased level of vacant beds.</p>																																															
3.4	<p>Forecast expenditure on personal protective equipment (PPE) has reduced slightly. This is due to a reduction in demand from the independent sector as, following some initial supply issues, they can now source their PPE requirements from the market.</p>																																															
3.5	<p>Delivery of savings have been delayed as COVID-19 has diverted staff resource to support work related to the pandemic and away from planned transformational activity. Anticipated additional income has reduced as social distancing has prevented some of the tasks required from taking place. The forecast has been revised in July based on income collection to date.</p>																																															
3.6	<p>Excluding the cost of COVID-19, the cost of care packages is forecast to be £2.2m underspent. This is due to savings on transforming care because of</p>																																															

	delays in finding appropriate community-based provision (£1.0m) and reductions in the number of older peoples' placements (£1.2m).
3.7	Staffing budgets are forecast to overspend by £0.5m due to low vacancy numbers. The forecast has been updated based on current vacancies and planned recruitment.
4.0	Neighbourhood Services' (Housing)
4.1	Neighbourhood Services' is forecast to underspend by £0.1m. This is due to additional income on Furnished Homes (£0.2m) offset by additional homelessness costs due to COVID-19.
5.0	Public Health
5.1	Public Health is forecast to overspend by £0.1m due to additional staffing costs because of Covid-19. The net position may improve towards the end of the year depending on the use of demand led services e.g. residential rehab.
6.	Summary and Next Steps
6.1	The ongoing financial impact of Covid-19 will be assessed considering Government guidance and how this impacts Adult Care, Neighbourhood Services', and Public Health. This will include future changes to funding for those individuals discharged from hospital under the temporary arrangements. Any change to the resources required will be addressed in the Council's Budget reports.
7.	Consultation on proposal
7.1	The Council consulted extensively on the two-year budget proposals for 2019/20 and 2020/21. Details of the consultation are set out in the Budget and Council Tax 2019/20 report approved by Council on 27th February 2019. A further consultation was carried out on the Council budget for 2020-21, which took place from 13 December 2019 to 13 January 2020. Details of the consultation are set out in the Budget and Council Tax 2020/21 report approved by Council on 26th February 2020.
8.	Financial and Procurement Advice and Implications (to be written by the relevant Head of Finance and the Head of Procurement on behalf of s151 Officer)
8.1	The financial implications are contained within the main body of the report. There are no direct procurement implications.
9.	Legal Advice and Implications (to be written by Legal Officer on behalf of Assistant Director Legal Services)
9.1	No direct legal implications.

10.	Human Resources Advice and Implications
10.1	No direct implications.
11.	Implications for Children and Young People and Vulnerable Adults
11.1	The report includes reference to the cost pressures in the Adult Social care budget.
12.	Equalities and Human Rights Advice and Implications
12.1	No direct implications.
13.	Implications for Partners
13.1	No direct implications.
14.	Risks and Mitigation
14.1	Future service changes will be impacted by factors outside of the Directorate's control some of which cannot be predicted. Where these are significant enough to impact on the overall achievement of the service plans approval will be sought to take mitigating actions as and when required.
15.	Accountable Officers
	Anne Marie Lubanski, Strategic Director of Adult Care, Housing and Public Health
	Owen Campbell, Head of Finance (Adults, Public Health and Housing)

BRIEFING	TO:	Overview and Scrutiny Management Board
	DATE:	4 November 2020
	LEAD OFFICER <i>(Full name, title and Directorate)</i>	Luke Sayers Assistant Director Customer, Information and Digital Services Finance and Customer Services, Helen Barker Head of Customer Services Customer, Information and Digital Services Finance and Customer Services
	TITLE:	Customer and Digital Programme Progress Report

Programme Overview

1.1 At the heart of the Customer and Digital programme is a Customer Service model that provides high quality services in a modern, efficient and joined up way so that all customers, regardless of circumstance, have access to the services they need and receive a consistently positive experience.

1.2 This will be delivered by:

- Consolidating departmental customer service functions into the corporate customer service team and creating a single point of contact for telephone enquiries;
- Implementing wholesale digitally enabled services that are redesigned and re-engineered to deliver single end to end multi-channel processes;
- Delivering underlying digital technology; such as customer experience management system, and contact centre telephony platform.
- Redesigning the Council's website to deliver a more task focused and user friendly customer experience;
- Increasing digital inclusion, working closely with customers and communities to increase their online interest, confidence and skill.

1.3 Budget Option Papers FCS5 & RE1 have been developed to focus on Customer & Digital, Back Office Efficiencies, and identify savings that can be achieved through the Customer Service & Efficiency work programme; contributing £2.465m savings over 2 years:

1.4 The allocation of approved budget savings required across the programme is set out below:

	2019/20 £,000	2020/21 £,000	Total
FCS5 - FCS	563	563	563
FCS5 - ACX	252	252	252

1.5	RE1	0	1,650	1,650
	The purpose of this report is to provide OSMB members with an overview of the progress of the Customer and Digital programme and achievements to date.			

Savings Summary

2.1 The table below provides an overview of the savings achieved to date as a result of Customer and Digital improvements:

	Indicative Saving (£k)	FTE equiv	Savings to date (£k)	FTE equiv	Actual FTE reduction	Outstanding Saving (£K)	FTE equiv	RAG Rating
FCS5 - F&CS	563	19.8	563	19.8	8.7	0	0	Green
FCS5 - ACX	252	8.9	100	3.5	0	152	5.4	Yellow
RE1	1,650	69.5	0			1,650	69.5	Red

2.2 The methodology applied to date involves a collaborative working style with service experts involved in both reviewing current processes and designing future ones.

2.3 To date, no employees have been put at risk as a result of Customer & Digital improvements. Only 8.7FTE posts have been deleted; achieved through robust controls and tight vacancy management.

2.4 The key focus of the programme in 2020/21 will be the £1.65m to be delivered from Regeneration and Environment.

Programme Headlines and Key Updates

3. Underpinning technology

3.1 Website Redesign and CXM Case Management system – implemented 29.10.19

- The Customer Services digital team worked closely with service representatives from each directorate to ensure their website content was current, relevant, appropriate and accessible prior to migrating it to the new website. This was a significant piece of work involving the review of thousands of pages of content, documents and forms.
- The redesigned website is more transactional, has fewer web pages, and has been styled to reflect the new Council branding.
- Over 1,000 old web forms and documents were reviewed, restyled or replaced.
- All web forms are designed to ensure they follow a single digital process so that regardless of access channel, the customer experience and information remains consistent.
- A new search facility was added to make it easier for people to find the information they need when searching on Rotherham.gov.uk website.

- A new style 'Your Account' was designed to enable customers to have a simple overview of services they have requested; all in one place.
- As a result:
 - Website visits have increased by 100% when compared to 2018/19
 - During April to September 2020:
 - over a million customers visited the website
 - 92k digital forms have been completed (76% self-serve online, 24% assisted access through contact centre)
 - 72k customers have made payments online
 - 26k customers have signed up to Your Account
 - The new site search has had a success rate of 98% for the last six consecutive months. The Customer Service team continue to use the search analytics software to better understand the words and phrases customers use for searching.
 - In 2018, rotherham.gov.uk was identified as one of the 10 worst council websites in the UK as assessed by SOCITM following a review of 412 local authority websites. Since the new website went 'live' rotherham.gov.uk has been one of the top 10 local authority websites in 7 out of the 8 months between February and September 2020.
- The new website and reporting tools make it easier for us to understand customer behaviour and find out what they want to know/do. For example we can:
 - Find out how our customers came to our website. I.e. the 'source' that brought them to our website:

Method	1st – 30th September	1st- 31st August
Search engine (e.g. Google, Bing, Safari)	76,632	74,657
Typed in the web address/ accessed from own bookmarks	33,176	27,380
Referral from another website	14,209	17,242
Social Media prompt	3,227	4,532

- Identify the most popularly viewed web pages. In September the most popular pages viewed by customers related to:
 1. Your Account
 2. Apply for or renew a Blue Badge
 3. Contact Us
 4. Jobs and Careers
 5. NHS Test and Trace Service
 6. School term dates and holidays
 7. Coronavirus (COVID-19)

8. See your next bin collection dates
9. Apply for free school meals
10. Report a council housing repair

- Use the search analytics software to better understand:
 - **Trending search terms** – useful for monitoring response to topical events, news, campaigns.
 - **Ineffective searches or search words where no results are found** – For example, customers who used the search term ‘tpo’ did not receive a search result. Using this information, the team can review metadata of a particular webpage to increase the accuracy of the search facility to ensure a customer can locate content they require, in this instance customers were likely referring to a tree preservation order which can now be added as a new search term.
- Find out which online transactions customers are completing online. The table below provides an overview of the top 20 most submitted requests in September, and how this compares with results from August.

Top 20 transactions 1st September to 30th September 2020				
Ranking	Service	Forms completed	Change Indicator	Ranking in last period
1	Report a council housing repair	795	→	1
2	Contact us	740	↑	3
3	Apply for or renew a Blue Badge	624	↑	5
4	Get a new bin or request a bin removal	537	↓	2
5	Report a missed bin collection	501	↓	4
6	Application form for temporary parking permit for keyworkers du	493	→	6
7	Report fly-tipping	448	↑	9
8	Bulky waste collection	408	→	8
9	Apply for free school meals	357	↑	n/a
10	Council Tax Direct Debit (Amend DD and New DD)	303	↑	13
11	Sign up for a new garden waste collection	294	↓	7
12	Pay for a disabled person's parking badge	265	↑	14
13	Upload supporting information for a Blue Badge application	260	↑	15
14	Report a problem with your neighbours	252	↑	12
15	Apply for benefit	233	↑	16
16	Request a School Transfer	215	↑	n/a
17	Report a faulty street light, bollard or sign	207	↑	n/a
18	Compliance Test.	166	↑	19
19	Report a problem with a tree	165	↑	20
20	Libraries Order and Collect Service	159	↓	11

- Importantly we need to make sure our website and digital processes continue to meet the needs of our customers and communities. Feedback and improvement ideas are actively encouraged through:
 - Volunteer testers – these are members of the public who have volunteered to put new processes through their paces. Pre Covid, we had around 10 customers who attended a session at Riverside House to test some of the new web forms.

- Young Inspectors – who were previously asked to review the redesigned website. They made a number of suggestions from which a number of quick wins were implemented. For example, the Young Inspectors felt there were too many ‘clicks’ to get into a service to make a payment. Following discussions with Finance, a payment button was added to the top tasks on the homepage.
- Attendance at Community Reference group meetings – where members can be provided with updates and encouraged to provide feedback on new initiatives
- Focused feedback – the recent implementation of the online taxi vehicle application process was initially tested out by the taxi driver community. Due to Covid-19, volunteers could not be invited into the building so a YouTube video tutorial was created instead, the link for which was shared by email. These volunteer taxi drivers provided some really valuable feedback which resulted in some minor changes to the process and clearer labelling of information.

3.2

Covid-19

As a result of the Covid-19 crisis, demand for digital access has increased and the Customer Services digital team has seen an increase in work requests. The new case management system is being used by a number of services to support them more effectively and efficiently manage customer journeys, workflow and decisions making.

Examples include:

- Council Tax payment deferral
- PPE stock levels
- Request for support or to volunteer to support
- Crisis food provision via a member referral form
- Various grant forms. For example, the process for Discretionary Grants was established to help those business who were unable to access the original Covid-19 Business Support Grants. This needed an online application but a robust process for managing the process steps, with stringent controls, comprehensive reporting, and the ability for businesses to appeal against a decision.
- Skills Academy – This is Adult Care initiative to support direct care providers to recruit front line staff. The service was previously reliant on email and spreadsheets, but the new digital process allows:
 - care providers to complete an online form to indicate the number of vacancies they have, the type of work this involves and the training/experience required
 - potential applicants to complete an online form which collects information about the type of work they are looking for, experience/qualifications, ideal locations and working hours etc
 - use of case management which tracks cases through different process stages. e.g. job matching, proceed to interview, DBS check required

3.3

Budget Saving options FC5 and RE1**FCS5 – Finance & Customer Services****Savings to date: £563k. Savings still to achieve: £0****Savings**

- Finance and Customer Services have now achieved the full savings required; as agreed in the original business case
- Work will continue on projects that create process efficiencies and improve customer services; both of which may generate additional savings in excess of those in the original business case

FCS5 – Assistant Chief Executive**Savings to date: £100k. Savings still to achieve: £152,000****HR & Payroll**

- It is anticipated that the majority (if not all) the remaining Assistant Chief Executive savings can be found following the service redesign of HR & Payroll processes.
- Work began in January but was paused due to Covid-19 before being restarted in July.
- 'As Is' and 'To Be' process mapping is continuing and detailed data analysis.

RE1 – Regeneration and Environment (Customer and Digital)**Savings still to achieve: £1,650,000**

A number of projects are underway to support the realisation of RE1 savings, which is a key focus of the Customer and Digital programme for 2020/21.

These include:

- **Building Control**

- Quick wins identified – Creation of online forms underway to replace existing paper forms.
- Further development phase under discussion
- Migration of content from galaxy site to corporate site in progress

- **Highways:**

Street Lighting:

- Process mapping underway and being benchmarked with Doncaster Council.

Parking Services:

- Process mapping underway
- Quick wins identified: Resident Permit – move to online process.

Highway Delivery:

- Potholes - quick win identified to remove rekeying and cross referencing onto a database.

	<p>Network Management</p> <ul style="list-style-type: none"> ○ Process mapping underway but awaiting imminent implementation of new central government system before completing the 'To-Be' design. <ul style="list-style-type: none"> ● Markets – 1st phase COVID 19 <ul style="list-style-type: none"> ○ Implemented ability for traders to make contactless payments ● Pest Control - progressing <ul style="list-style-type: none"> ○ New digital process including appointment booking currently in a design phase <p>Other R&E service redesign work currently at an early stage:</p> <ul style="list-style-type: none"> ○ Registrars Service ○ Waste ○ Transport <p>Work that has been paused due to Covid-19 but planned to resume:</p> <ul style="list-style-type: none"> ○ Zonal working ○ Community Safety ○ Regulatory Services
3.4	<p>Rothercard</p> <ul style="list-style-type: none"> ● A digital process has been created based to replace the previous paper only version. ● Customers can use the online form or be supported via assisted access through the contact centre. ● The process includes the ability to upload eligibility evidence and attach a photograph. ● The customer journey from beginning to end is captured in the case management system.
3.5	<p>Year Ahead Plan</p> <ul style="list-style-type: none"> ● The Customer Services digital team are working with all directorates to encourage new ways of working that deliver efficient and accessible high-quality services.
Recommendations	
4.	<p>It is recommended that:</p> <ul style="list-style-type: none"> ● The projects and activities associated with the deliverables of the Customer & Digital programme continue. ● The programme plan continues to be regularly reviewed to ensure the identified timelines and priority order satisfy Council objectives and stakeholder needs.

Appendix 1 – Projects that gave delivered savings

i) Finance & Customer Services - £563k:

Savings Captured	£	Delivered
Small Business Rates relief (software/digital)	60,000	2019/20
Removal of cardboard boxes (IGU)	2,500	2019/20
Courier savings (Legal Services)	6,000	2019/20
Plan Printer new contract (Customer Services)	9,500	2019/20
Finance Assessment Non-residential (Revs & Bens)	32,000	2019/20
Sundry Debtor collection admin (Revs & Bens)	3,500	2019/20
Efficiencies across Revs & Bens processes that reduce staffing costs (Revs & Bens)	216,000	2019/20
Increased efficiency in collection of Council tax through data matching of HMRC (Revs & Bens)	100,000	2019/20
Termination of Qmatic contract	14,000	2019/20
Kiosk contract renegotiation following acquisition of assets	28,000	2019/20
Implementation of a new telephone and call centre solution reducing contract costs	38,922	2020/21
Caseline software implementation – efficiencies across Legal Services	18,723	2020/21
Financial Services - Expanded use of collaborative planning software, increased digital interaction through MS Teams, implementation of Docusign	30,964	2020/21
Audit- Digital efficiencies achieved through use of audit system software which has removed unnecessary and/or manual tasks, thereby reducing officer time and costs.	2,725	2020/21
TOTAL	562,834	

ii) Assistant Chief Executive - £100k:

Savings Captured	£	Delivered
New HR System Licence Savings	100,000	2019/20

Work programme – Overview and Scrutiny Management Board UPDATED: 9 OCTOBER 2020

Meeting Date	Agenda Item	Purpose/ Outcomes	Recommendations
7 May	Financial Support for Older People's Residential Care Homes During the Covid-19 Pandemic	Pre-decision scrutiny in advance of Cabinet meeting on 11 May.	1. That Cabinet be advised that the recommendations be supported.
	Financial Support for Learning Disability Day Opportunity Providers During the Covid-19 Pandemic	Pre-decision scrutiny in advance of Cabinet meeting on 11 May.	1. That Cabinet be advised that the recommendations be supported. 2. That the thanks of the Overview and Scrutiny Management Board be conveyed to the outgoing Assistant Chief Executive, Shokat Lal, for his support the scrutiny function at Rotherham since 2016.

Meeting Date	Agenda Item	Purpose/ Outcomes	Recommendations
11 June	Autism Strategy	Pre-decision scrutiny in advance of Cabinet meeting on 15 June.	<ol style="list-style-type: none"> 1. That Cabinet be advised that the recommendations be supported. 2. That a report on the implementation of the Rotherham All Age Autism Strategy and Implementation Plan 2020 -2023 be submitted to the Health Select Commission in due course.
	Support Services for Adult Survivors of Child Sexual Exploitation: Commissioning and Procurement Approach	Pre-decision scrutiny in advance of Cabinet meeting on 15 June.	<ol style="list-style-type: none"> 1. That Cabinet be advised that the recommendations be supported. 2. That, subject to Cabinet approving the recommendations set out in the report, the benchmarking exercise by Members of Improving Lives Select Commission be continued, with interviews with Members from other authorities being prioritised to better inform the approach to the procurement process. 3. That, in view of the individual personal circumstances of victims and survivors, the specification for the contract ensure that the rereferral process be expedited swiftly to ensure that service users receive timely support.
	Finance Update and Budget Monitoring Report	Pre-decision scrutiny in advance of Cabinet meeting on 15 June.	<ol style="list-style-type: none"> 1. That Cabinet be advised that the recommendations be supported. 2. That the Leader of the Council write to all three Members of Parliament for the borough seeking their support to lobby the Government to ensure the Council is fairly funded to respond to the impact of the Covid19 pandemic.

			<ol style="list-style-type: none"> That, at an appropriate time later in the year, the Leader of the Council hold an all Member Seminar on the proposals for the authority's recovery from the Covid19 pandemic and the likely financial impact of proposed changes.
	Covid-19 Discretionary Business Grants Scheme	Pre-decision scrutiny in advance of Cabinet meeting on 15 June.	<ol style="list-style-type: none"> That Cabinet be advised that the recommendations be supported.
	Children's Commissioner Takeover Challenge - Hate Crime	Consideration was given to a report that had been submitted to advise the Overview and Scrutiny Management Board on the findings and recommendations that had come from the Children's Commissioner's Takeover Challenge spotlight review undertaken by Rotherham Youth Cabinet in March 2020 on Hate Crime.	<ol style="list-style-type: none"> That the report and the conclusions and recommendations as outlined at Appendix 1 of the officer's report, be noted. That the report be forwarded to Cabinet and partners for their consideration and to Council for information. That a detailed response to the recommendations be presented to the Overview and Scrutiny Management Board and Rotherham Youth Cabinet in October 2020.

Meeting Date	Agenda Item	Purpose/ Outcomes	Recommendations
15 July	Financial Outturn 2019-20	Pre-decision scrutiny in advance of Cabinet meeting on 20 July.	<ol style="list-style-type: none"> 1. That Cabinet be advised that the recommendations be supported. 2. That the Overview and Scrutiny Management Board hold a dedicated workshop to consider the financial and service implications of the Covid-19 pandemic.
	Community Energy Switching Scheme	Pre-decision scrutiny in advance of Cabinet meeting on 20 July.	<ol style="list-style-type: none"> 1. That Cabinet be advised that the recommendations be supported. 2. That a report on further developments in respect of the Community Energy Switching Scheme be submitted to the Improving Places Select Commission in due course.
	Consultation on Public Spaces Protection Orders - Town Centre and Borough Wide Dog Fouling	Pre-decision scrutiny in advance of Cabinet meeting on 20 July.	<ol style="list-style-type: none"> 1. That Cabinet be advised that the recommendations be supported.
	Overview and Scrutiny Annual Report 2019-20	To approve the annual report.	<ol style="list-style-type: none"> 1. That the Overview and Scrutiny Management Board receive and approve the draft Annual Report 2019-20. 2. That it be noted that membership details for 2020-21 may be subject to change following the Council meeting on the 22 July 2020 and will be reflected in the final published version. 3. That the draft outline work programme be updated following the discussion by the Overview and Scrutiny Management Board.

Update on Work Programme For 2020-21

To approve the work programme

1. That scrutiny of the response to and recovery from the Covid-19 pandemic be the overarching priority for 2020-21.
2. That the initial items scheduled in the work programme for 2020-21 be approved.
3. That the Overview and Scrutiny Management Board determine which items in Appendix 2 should be retained in the work programme.
4. That the indicative headline work programme for the Select Commissions be endorsed.
5. To note that should any urgent items emerge during the year this may necessitate a review and re-prioritisation of the work programme.
6. That Scrutiny Chairs and Vice Chairs meet with Cabinet to discuss scheduling major initiatives for scrutiny during 2020-21 to inform the final work programme.
7. That discussion take place between the Chair of the Overview and Scrutiny Management Board and the Leader on pre-decision scrutiny and the role of Scrutiny in policy development in the recovery and restart from Covid-19.

Meeting Date	Agenda Item	Purpose/ Outcomes	Recommendations
2 September	Response to recommendations from the sickness absence workshop	To updates OSMB on the outcomes of the sickness absence workshop	1. That the report be noted.
	Children's Placement Projections	To receive an update on the Children and Young People Services (CYPS) Directorate placements spend and the development of further developments of in-house placements of Looked After Children.	1. That the report be noted. 2. That if the number of Looked After Children increases to 630 or more, then a report be presented to the Overview and Scrutiny Management Board or the Improving Lives Select Commission, whichever meeting is soonest.
	Adult Care: Budget Forecast and Savings Update	To receive an update on the forecast budget position for Adult Care, the Housing General Fund and Public Health.	1. That the report be noted. 2. That a further report on the Adult Care Budget position be brought to the Overview and Scrutiny Management Board in November 2020.

Meeting Date	Agenda Item	Purpose/ Outcomes	Recommendations
16 September	The Year Ahead	Pre-decision scrutiny in advance of Cabinet meeting on 21 September.	<ol style="list-style-type: none"> 1. That Cabinet be advised that the recommendations be supported. 2. That the sub-group of the Improving Places Select Commission be established in order to feed into the planned review relating to the return to, and use of Council buildings, and that the Chair of the Overview and Scrutiny Management Board be invited to be a member of the sub-group. 3. That the sub-group of the Overview and Scrutiny Management Board on Communications be re-established in order to review how customers access council services. 4. That a sub-group of the Overview and Scrutiny Management Board be established to feed into the Council's review of its approach to Equalities.
	Voluntary Sector Infrastructure	Pre-decision scrutiny in advance of Cabinet meeting on 21 September.	<ol style="list-style-type: none"> 1. That Cabinet be advised that the recommendations be supported.
	Advice Review and Advice Services SLA	Pre-decision scrutiny in advance of Cabinet meeting on 21 September.	<ol style="list-style-type: none"> 1. That Cabinet be advised that the recommendations be supported.
	Annual Housing Development Report	Pre-decision scrutiny in advance of Cabinet meeting on 21 September.	<ol style="list-style-type: none"> 1. That Cabinet be advised that the recommendations be supported.

**Town Centre
Public Spaces
Protection Order,
and A Dog Control
Public Spaces
Protection Order**

Pre-decision scrutiny in advance of Cabinet meeting on 21 September.

1. That Cabinet be advised that the recommendations be supported.

Meeting Date	Agenda Item	Purpose/ Outcomes	Recommendations
14 October	Libraries Strategy	Pre-decision scrutiny in advance of Cabinet meeting on 19 October.	
	Towns Fund – Town Investment Plan	Pre-decision scrutiny in advance of Cabinet meeting on 19 October.	

Meeting Date	Agenda Item	Purpose/ Outcomes	Recommendations
4 November 2020	SRP Annual Report	To receive the SRP Annual Report. Agreed in 2019 to invite Shakoor Adalat from the Independent Hate Crime Panel to the meeting for this item.	
	Adult Care - Budget Update	Resolved at meeting on 2 September to receive a further update.	
	Customer and Digital Programme	To receive a progress report.	

Meeting Date	Agenda Item	Purpose/ Outcomes	Recommendations
18 November	TBC	Pre-decision scrutiny in advance of Cabinet meeting on 23 November.	

Meeting Date	Agenda Item	Purpose/ Outcomes	Recommendations
2 December	Implementation of Recommendations from the Scrutiny Review of Agency, Consultancy and Interim Staff	Further monitoring update from previous scrutiny review was requested for Nov 2020.	
	Adult Care - restructure and pathway development	To cover implementation of the Target Operating Model and new pathways in Adult Care.	

Meeting Date	Agenda Item	Purpose/ Outcomes	Recommendations
16 December	TBC	Pre-decision scrutiny in advance of Cabinet meeting on 21 December.	

Meeting Date	Agenda Item	Purpose/ Outcomes	Recommendations
20 January	TBC	Pre-decision scrutiny in advance of Cabinet meeting on 25 January.	

Meeting Date	Agenda Item	Purpose/ Outcomes	Recommendations
10 February	Budget, Council Tax and Medium-Term Financial Strategy proposals for 2021-22	Annual consultation with Overview and Scrutiny Management Board	
	TBC	Pre-decision scrutiny in advance of Cabinet meeting on 15 February.	

Meeting Date	Agenda Item	Purpose/ Outcomes	Recommendations
24 February	Social Value Policy	Progress report	
	Complaints and Compliments Annual Report	Annual item.	

Meeting Date	Agenda Item	Purpose/ Outcomes	Recommendations
17 March	TBC	Pre-decision scrutiny in advance of Cabinet meeting on 22 March.	

Items pending schedule or removal

Item	Details	Status	Officer
Children's Commissioner Take Over Challenge	Annual Item.	Topic to be determined and meeting scheduled for March 2021.	Governance Advisor
Hate Crime Strategy	Further update on steps taken to address hate crime and agreed to be involved in any pre-scrutiny work on the Hate Crime Strategy and its development.	Timescale TBC as work paused due to Covid-19.	Assistant Director, Community Safety and Street Scene/ Head of Community Safety, Resilience and Emergency Planning
New HR and Payroll System	Report on the new HR and Payroll System once implemented in phases from June 2019 which will rationalise information on the staffing establishment as at present data is held in HR and Finance.	To be scheduled.	Assistant Director of Human Resources and Organisational Development
Budget Consultation	Annual item.	Process to determined and to be scheduled.	Chief Executive/Strategic Director Finance and Customer Services
Forge Island	To monitor exception reporting.	To be scheduled.	Strategic Director Regeneration and Environment
CYPS - High Needs Block Update and Recovery Plan	Scrutiny acknowledged that it was early days in the recovery plan process with steps outlined to reduce the deficit. Overall position. OSMB had other updates on this particular issue and other services within CYPS, but Chair confirmed continuation at work planning meeting on 27 May 2020.	To be scheduled.	Strategic Director Children's and Young Peoples Services

Council Plan Performance Indicators	Regular monitoring	To be scheduled	Head of Performance, Intelligence and Improvement
Response to Covid-19 pandemic and plans for post-pandemic recovery	Ongoing monitoring and reporting.	To be scheduled	Chief Executive and Strategic Directors
Rothercard		To be scheduled	

**FORWARD PLAN OF KEY DECISIONS
1 October 2020 – 31 December 2020**

This is formal notice under the Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012 of Key Decisions due to be taken by the Authority and of those parts of the Cabinet meeting identified in this Forward Plan will be held in private because the agenda and reports for the meeting will contain confidential or exempt information as defined in the Local Government Act 1972.

Contact Information:-

Democratic Services
Riverside House
Main Street
Rotherham
S60 1AE

Email: governance@rotherham.gov.uk
Tel: 01709 822477

What is the Forward Plan?

The Forward Plan contains all the key decisions the Council expects to take over the next three months. It will be refreshed monthly and will give at least 28 days' notice of any Key Decisions and, if applicable, the Cabinet's intention to discuss an item in private. This gives you the opportunity to submit relevant documents to the decision maker concerning any individual Key Decisions and draws to your attention any relevant constitution process.

What is a Key Decision?

A Key Decision is one which is likely to:-

- relate to the capital or revenue budget framework that is reserved to the Council, or
- result in income, expenditure or savings of £400,000 or greater, or
- have a significant effect on two or more wards

A Key Decision can be made by the Cabinet. The Forward Plan also includes some matters which are not Key Decisions under the heading "Decisions which are not Key Decisions".

What does the Forward Plan tell me?

The plan gives information about:

- what key decisions are to be made in the next three months;
- the matter in respect of which the decision is to be made;
- who will make the key decisions;
- when those key decisions are likely to be made;
- what documents will be considered;
- who you can contact for further information

Who takes Key Decisions?

Under the Authority's Constitution, Key Decisions are taken by the Cabinet. Key Decisions are taken at public meetings of the Cabinet. The Cabinet meets once a month on a Monday at 10.00am Meeting dates for 2020/21 are:

15 June 2020	21 September 2020	23 November 2020	25 January 2021	22 March 2021	17 May 2021
13 July 2020	19 October 2020	21 December 2020	15 February 2021	19 April 2021	

Further information and Representations about items proposed to be heard in Private

Names of contact officers are included in the Plan.

If you wish to make representations that a decision which is proposed to be heard in private should instead be dealt with in public, you should contact Democratic Services by no later than five clear working days before the meeting. At the end of this document are extracts from the Local Government Act 1972 setting out the descriptions of information which may be classed as "exempt", and the definition of confidential information.

The members of the Cabinet and their areas of responsibility are: -

Councillor Chris Read	Leader of the Council
Councillor Gordon Watson	Deputy Leader of the Council and Cabinet Member for Children's Services and Neighbourhood Working
Councillor Saghir Alam	Cabinet Member for Corporate Services and Finance
Councillor Sarah Allen	Cabinet Member for Cleaner, Greener Communities
Councillor Dominic Beck	Cabinet Member for Housing
Councillor Emma Hoddinott	Cabinet Member for Waste, Roads and Community Safety
Councillor Denise Lelliott	Cabinet Member for Jobs and Local Economy
Councillor David Roche	Cabinet Member for Adult Social Care and Health

Decision title	Date added to the Forward Plan	What is the decision?	Cabinet Portfolio	Who will be consulted	Documents to be considered	Wards affected	Is the decision to be made in private	Directorate and contact for further information
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KEY DECISIONS TO BE TAKEN ON 19 OCTOBER 2020

ADULT CARE, HOUSING AND PUBLIC HEALTH

Adult Care Services - Early Intervention Community Support Services	1 August 2020	To approve the commissioning approach highlighted in the report for the Rotherham Sight & Sound service and for the Dementia Cafes provision.	Cabinet Member - Adult Social Care and Health	Cabinet Member –Adult Social Care and Health, Director of Finance and Legal Services, Head of Procurement, Head of Equalities.	Report	All Wards	Open	Anne Marie Lubanski Tel: 01709 822397 annemarie.lubanski@rotherham.gov.uk
Learning Disability/Autism - Developing Commissioning Solutions	1 August 2020	To approve the commissioning approach for highly specialist service providers for people with a Learning Disability and/or Autism and to create a Dynamic Purchasing System for Learning Disability and/or Autism services.	Cabinet Member - Adult Social Care and Health	Providers People who use services Carers	Report	All Wards	Open	Anne Marie Lubanski Tel: 01709 822397 annemarie.lubanski@rotherham.gov.uk

CHILDREN AND YOUNG PEOPLE'S SERVICES

Child and Adolescent Mental Health Services (CAMHS) Section 75 Agreement	1 September 2020	Proposal to establish a new Section 75 Agreement for joint commissioning and a pooled fund for the provision of Child and Adolescent Mental Health Service (CAMHS) to replace the existing agreement that expires on 31 st October 2020.	Deputy Leader of the Council and Cabinet Member for Children's Services & Neighbourhood Working	Relevant officers, stakeholders and members	Report and appendices	All Wards	Open	Sally Hodges Tel: 01709 822677 sally.hodges@rotherham.gov.uk
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REGENERATION AND ENVIRONMENT

Neighbourhood Road Safety Fund Programme	1 July 2020	Approval of the programme following Ward Member engagement.	Cabinet Member for Waste, Roads and Community Safety	Cabinet member and Ward members	Report and appendices	All Wards	Open	Paul Woodcock Tel: 01709 822971 paul.woodcock@rotherham.gov.uk
Towns Fund – Town Investment Plan	1 July 2020	To approve the submission of the Town Investment Plan	Cabinet Member - Jobs and the Local Economy	Town Deal Board, Relevant officers, members, stakeholders and public	Report and appendices	Boston Castle; Rawmarsh; Rotherham East; Rotherham West; Wingfield	Open	Paul Woodcock Tel: 01709 822971 paul.woodcock@rotherham.gov.uk
Library Strategy	1 August 2020	To approve the Council's Library Strategy	Cabinet Member - Cleaner, Greener Communities	Library customers, non-users, people with protected characteristics, general public and stakeholders	Report, Library Strategy and other appendices	All Wards	Open	Paul Woodcock Tel: 01709 822971 paul.woodcock@rotherham.gov.uk

The proposed disposal of the Council's freehold interest in the former Oaks Day Centre, Oaks Road, Wath Upon Dearne	1 September 2020	To approve disposal.	Cabinet Member - Jobs and the Local Economy	Portfolio Member, Ward Members and relevant officers.	Report and appendices	Wath	Part exempt Information relating to the financial or business affairs of any particular person (including the authority holding that information)	Paul Woodcock Tel: 01709 822971 paul.woodcock@rotherham.gov.uk
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KEY DECISIONS TO BE TAKEN ON 23 NOVEMBER 2020

ASSISTANT CHIEF EXECUTIVE

Equalities Review - going for Excellent accreditation	1 September 2020	To consider a review of equalities to incorporate learning from the COVID 19 emergency and agree a programme of action leading to Rotherham securing "Excellent" accreditation under the Equality Framework for Local Government.	Cabinet Member - Corporate Services and Finance	Relevant officers, members and stakeholders	Report	All Wards	Open	Jackie Mould Tel: 01709 823618 jackie.mould@rotherham.gov.uk
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CHILDREN AND YOUNG PEOPLE'S SERVICES

SEN Sufficiency Development Phase 3	1 August 2020	Proposals to address current and future Special Education Needs and Disability (SEND) sufficiency issues, as highlighted by SEND data and identified in Rotherham SEND Sufficiency Strategy.	Deputy Leader of the Council and Cabinet Member for Children's Services & Neighbourhood Working	Relevant officers, stakeholders and members	Report	All Wards	Open	Sally Hodges Tel: 01709 822677 sally.hodges@rotherham.gov.uk
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FINANCE AND CUSTOMER SERVICES

September 2020/21 Financial Monitoring	1 September 2020	To note the current revenue and capital monitoring position and agree any required actions	Cabinet Member - Corporate Services and Finance	Relevant officers, members and stakeholders	Report	All Wards	Open	Judith Badger Tel: 01709 822046 judith.badger@rotherham.gov.uk
Medium Term Financial Strategy	1 September 2020	To consider a review and update of the Medium Term Financial Strategy and agree any required actions.	Cabinet Member - Corporate Services and Finance	Relevant officers, members and stakeholders	Report	All Wards	Open	Judith Badger Tel: 01709 822046 judith.badger@rotherham.gov.uk

REGENERATION AND ENVIRONMENT

Domestic Abuse Recommissioning	1 October 2020	To approve the approach and key outcomes relating to the recommissioning of domestic abuse support services and refuge.	Cabinet Member for Waste, Roads and Community Safety		Report and appendices	All Wards	Open	Paul Woodcock Tel: 01709 822971 paul.woodcock@rotherham.gov.uk
Forge Island enabling - Demolition of Riverside Precinct and 8-18 Corporation Street, S60 1NG	1 October 2020	That Cabinet approves the scheme of works that include the demolition of Riverside Precinct, 8-18 Corporation Street and other remediation as part of enabling development for the Forge Island project.	Cabinet Member - Jobs and the Local Economy	Relevant officers, members and stakeholders.	Report and appendices	Boston Castle	Open	Paul Woodcock Tel: 01709 822971 paul.woodcock@rotherham.gov.uk

NON-KEY DECISIONS TO BE TAKEN ON 23 NOVEMBER 2020**FINANCE AND CUSTOMER SERVICES**

New Applications for Business Rates Discretionary Relief	1 August 2020	To consider the recommendation for a new application for Business Rates discretionary relief.	Cabinet Member - Corporate Services and Finance	Relevant Members, officers and stakeholders	Report	All Wards	Open	Judith Badger Tel: 01709 822046 judith.badger@rotherham.gov.uk
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KEY DECISIONS TO BE TAKEN ON 21 DECEMBER OR LATER**ADULT CARE, HOUSING AND PUBLIC HEALTH**

HRA Business Plan 2020-21		To approve the 2020 – 21 HRA Business Plan.	Cabinet Member - Housing	Cabinet Member for Housing and relevant ward members.	Report	All Wards	Open	Anne Marie Lubanski Tel: 01709 822397 annemarie.lubanski@rotherham.gov.uk
Housing Rent and Service Charges		To approve rent and service level charges for 2021-21.	Cabinet Member - Housing	Cabinet Member for Housing, and relevant ward members.	Report	All Wards	Open	Anne Marie Lubanski Tel: 01709 822397 annemarie.lubanski@rotherham.gov.uk

NON-KEY DECISIONS TO BE TAKEN ON 23 DECEMBER OR LATER

ASSISTANT CHIEF EXECUTIVE

Year Ahead Plan - Quarterly Progress Report	1 October 2020	To report on the Council's progress against the Year Ahead Plan in Quarter 2 (July – September 2020).	Leader of the Council	Appropriate officers, members and stakeholders.	Report and appendices	All Wards	Open	Jackie Mould Tel: 01709 823618 jackie.mould@rotherham.gov.uk
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FINANCE AND CUSTOMER SERVICES

New Applications for Business Rates Relief		To consider the recommendation for a new application for Business Rates discretionary relief.	Cabinet Member - Corporate Services and Finance	Relevant officers, members and stakeholders.	Report	All Wards	Open	Judith Badger Tel: 01709 822046 judith.badger@rotherham.gov.uk
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**LOCAL GOVERNMENT ACT 1972 SCHEDULE 12A
ACCESS TO INFORMATION: EXEMPT INFORMATION
PART 1
DESCRIPTIONS OF EXEMPT INFORMATION: ENGLAND**

1. Information relating to any individual.
2. Information which is likely to reveal the identity of an individual.
3. Information relating to the financial or business affairs of any particular person (including the authority holding that information).
4. Information relating to any consultations or negotiations, or contemplated consultations or negotiations, in connection with any labour relations matter arising between the authority or a Minister of the Crown and employees of, or office holders under, the authority.
5. Information in respect of which a claim to legal professional privilege could be maintained in legal proceedings.
6. Information which reveals that the authority proposes –
 - a. to give under any enactment a notice under or by virtue of which requirements are imposed on a person; or
 - b. to make an order or direction under any enactment.
7. Information relating to any action taken or to be taken in connection with the prevention, investigation or prosecution of crime.

**PART 2
QUALIFICATIONS: ENGLAND**

Paragraphs 1-8 repealed.

- 9 Information is not exempt information if it relates to proposed development for which the local planning authority may grant itself planning permission pursuant to regulation 3 of the Town and Country Planning General Regulations 1992.
- 10 Information which –
 - a. falls within any of paragraphs 1 to 7 above; and
 - b. is not prevented from being exempt by virtue of paragraph 8 or 9 above, is exempt information if and so long, as in all the circumstances of the case, the public interest in maintaining the exemption outweighs the public interest in disclosing the information

**LOCAL GOVERNMENT ACT 1972
SECTION 100A(3) – DEFINITION OF CONFIDENTIAL INFORMATION**

Confidential information means –

- a. information furnished to the council by a Government department upon terms (however expressed) which forbid the disclosure of the information to the public; and
 - b. information the disclosure of which to the public is prohibited by or under any enactment or by the order of a court;
- and, in either case, the reference to the obligation of confidence is to be construed accordingly.